

# **Apex Australia National Board Meetings**

## **Condensed minutes for July 2015 to December 2015**

### **Apex Data base**

Data base is still being built, issues with suppliers completing the work tasked to do. There has been a steady flow of Club Census returned.

### **Apex Insurance**

Some clubs are advising AON (current Apex Insurance) of service schemes to make sure they are covered and then AON are advising clubs need to pay additional fees to cover events. After round table discussion the following motion was passed

**Motion:**

National Board approach interested parties to obtain detailed quotations for 2015-2016 Apex Insurance Policy.

### **Document Retention & Record Keeping Protocols**

**Discussion**

NB needs to send all Meeting minutes/documentation to National Office to save.

Discussions were held about AATFA and its documentation, and the following motion was passed.

**Motion:**

That National Board direct AATFA to implement a policy that all volunteers undergoing working a with children check, relevant to each state and territory.

**AATFA**

**Discussion**

Discussion was had about the AATFA accounts, and how AATFA is being run and should be run. After more discussion the following motion was passed.

**Motion:**

The Apex Association conducts the AATFA competition

### **Cambodia Fundraising**

National Board received correspondence regarding money raised as part of the Cambodia Fundraising that needs to be transferred between accounts. This transfer will take place on Monday the 31st of August with the total to be signed off jointly by Apex Camps, Cambodia 2015 project lead Peter Hastie and National President Jim McNall. Motion was passed

**Motion:**

**That Apex Australia donated funds currently held in the Charitable Account for the 2015 Cambodia National Service Project to the South Wagga Apex Club Cambodia Trust Fund Account**

## **Communications**

### **Discussion**

**Draft Social Media Policy has been developed and circulated for review.**

### **Motion passed**

**“That the Association Social media policy having now been finalised, that the Policy as tabled, be accepted for use throughout the Association.**

### **Website**

**Quotes obtained by 3 providers. Communications committee will compare and discuss different functions, costs and advantages. Ideally the website will allow us to promote Apex across the country (and internationally) and ideally attract new members as well as modernise and be more user friendly for current members**

**The successful Website Company is Inology. The price is competitive and has a track record with doing the AATFA website.**

### **Photos for Marketing and Upcoming website content.**

**A call out has gone to clubs and members to send through their photos. These can be used in a range of places: web, club guides, newsletters, new brochures. It is also a way of giving some acknowledgement to new members and clubs. The photos to be approx. 1mb and ‘action’ based.**

### **Bumper Stickers**

**National Office will send approx. 25 stickers to each club for distribution. To be delivered in March 2016 including past lifers etc, ideally with the next newsletter.**

### **Motion passed**

**“That approval is granted for the truck hire and fuel for the transport of the chalet re - clad materials to be paid for on an Apex Australia Credit card, then once the total amount is calculated an invoice to be submitted to the Apex Foundation for re-imburement.**

### **International relief**

**A fund shall be established for the direct relief of poverty, suffering, distress or misfortune of persons outside of Australia and shall be known as the “Apex Australia Charitable Fund Overseas Relief Fund”.**

**This fund shall be administered and controlled by the Apex Australia Charitable Fund Inc.**

**All funds received and disbursed through activities of a service nature shall be paid through this fund and accounts shall be prepared by the National Board of the operation and financial position of this fund and its related service activities.**

### **Motion Passed**

**“That Apex Australia donates \$2,000 from the Overseas Relief Fund - National President’s Relief Fund to the Apex Club of Chennai and Apex Club of Cuddalore to assist local Apex Clubs to aid the community after recent floods”.**

**Reason - The flooding in India in the Chennai and Cuddalore areas has already claimed over 500 lives**

## **National Convention**

**Before next year's National Convention/AGM, transport needs to be better organised.**

**Beaufort we will need to have set bus times because of travelling distance.**

**Consideration needs to be given to how funds are managed (Club or National Board) Liam – first \$5k goes to Club for incentive to host or if a financial loss first \$5k paid by Club.**

## **Membership**

**Census/Club Contacts - there still are a large number of Clubs that haven't returned their census or updated their contact details.**

**Membership - 75 new members between June and November. The demographics of the new members joining have been interesting with only a small amount being over 45. There have been a number of Clubs that are inducting 5 to 7 members.**

## **Regional Co-ordinator updates**

**Have sent out the new Certificate of Currency for the Apex Insurance to the RC's. And the request for the Club Info to update the "Apex Bible".**

**RC's are having trouble getting responses from the clubs, is this issue with the regions caused by being so big, that some clubs are not feeling the love because they haven't seen a RC face to face?**

## **General updates**

**Working with Scouts on partnership between Apex and Scouts Australia pencilling down some ideas, phone chats, hope to get a face to face with Scout Chief early next year.**

**Census/Club Contacts - there still are a large number of Clubs that haven't returned their census or updated their contact details**

**Apex Insurance is being assessed and National Board will approach other companies for quotations. There are issues with some of the data coming from clubs in their census as limited information is being provided on assets.**