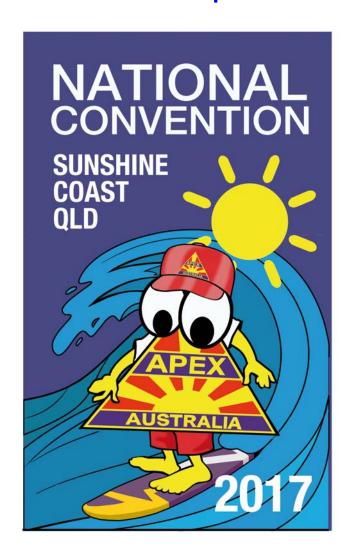


2017 Apex National Convention

Hosted by

Fraser Coast Apex Club



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2017/2018 NATIONAL BOARD

(Elected Directors)

NATIONAL PRESIDENT	Moses Abraham	QLD
DIRECTOR - SECRETARY	Neal Molineaux	NSW
DIRECTOR - TREASURER	Michael Godfrey	WA
DIRECTOR – PROJECTS & FUNDS	David Sloss	QLD
DIRECTOR – COMMUNICATIONS & MARKETING	Leon Budden	SA
DIRECTOR – RC CO-ORDINATOR & TRAINING	Mathew O'Donnell	VIC
DIRECTOR – NATIONAL TRAINING, MEMBERSHIP, AWARDS & NEWSLETTER	Mark O'Donnell	QLD

2017/2018 NATIONAL MANAGERS & ADVISORS

(Appointed Managers & Advisors)

PAST NATIONAL PRESIDENT	Mathew O'Donnell	VIC
LEGAL & COMPLIANCE	Liam Scott	QLD
MENTOR & ADVICE	Richard Colwell	LM QLD
MENTOR & ADVICE	Mark Ballin	LM QLD

FOUNDERS

Sir John Buchan - (Deceased) Ewan Laird - (Deceased) Langham Proud - (Deceased)

2017 NATIONAL AGM PROGRAM

DAY	TIME	ACTIVITY
Thursday 5 th October	12:30 pm	National Board Meeting
	6:00 pm	Social
	7:00 pm	DINNER
	7:30 am	BREAKFAST
	8:30 am	National Board Meeting - continued
	10:30 am	MORNING TEA
Friday	11:00 am	Training - Membership, publicity and marketing
6 th October	12.30 pm	LUNCH
	1:30 pm	Training - Meeting procedure
	3:00 pm	AFTERNOON TEA
	3:30 pm	Executive Training Sessions
	6:30 pm	Sun, Sea & Surf Beach Party & BBQ — Bring Your Togs & Thongs!
	7:00 am	BREAKFAST
	8:30 am	Delegates briefing/Non-Delegates Tour
	10:30 am	MORNING TEA
	11:00 am	Convention & Kids Activities
Saturday 7 th October	1.00 pm	AWARDS LUNCH
	2:00 pm	Convention
	3:00 pm	AFTERNOON TEA
	3:30 pm	Camp Activities/Delegates Tour
	6:30 pm	GALA DINNER
	7:00 am	Post-Convention National Board Meeting
Comment.	8:30 am	Breakfast Feast & Bon Voyage
Sunday 8 th October	10:30 am	Junior High School Debating Competition
	12:00 pm	LUNCH
	1:00 pm	Senior High School Debating Competition

2017 CONVENTION AGENDA ITEMS

BUSINESS SESSION COMMENCES Saturday 7th October 8:30am

(Subject to change during the Convention)

Preliminary Business Session

1.0 Welcome

- 1.1 Convention opened and attendees welcomed
- 1.2 Minutes Silence (to remember those Apexians that have left us)
- 1.3 Ideals of the Association of Apex Clubs of Australia
- 1.4 Motion of Loyalty
- 1.5 Charge to the Delegates

2.0 Roll Call

- 2.1 Attendees
- 2.2 Proxies
- 2.3 Introduction of Guests
- 2.4 Apologies

3.0 Appointments

- 3.1 Sergeant at Arms
- 3.2 Scrutineers
- 3.3 Appointment of Time Keeper

4.0 Announcements

- 4.1 Fixation of Time Limits
- 4.2 Motion to confirm proxies

5.0 Previous Minutes

- 5.1 Confirmation of the Minutes from the 2016 National Convention hosted by the Apex Club of Beaufort, VIC.
- 5.2 Business Arising from the previous minutes Report on Association Project

Business Session

6.0 Reports

- 6.1 Motion 1 Endorse 2017/2018 National Executive & Board
- 6.2 Presentation of 2016/17 National Apex Accounts
- 6.3 Immediate Past National President Report 2016/2017 Mathew O'Donnell
- 6.4 2017/2018 National President Report Moses Abraham
- 6.5 Finance Report & 2017/2018 Budget Michael Godfrey

7.0 Agenda Items/Motions

- 7.1 Motion 2 Apex Australia Audited Accounts
- 7.2 Motion 3 Apex Australia National Budget
- 7.3 Motion 4 Apex Association Project Biggest Ever Blokes Lunch

		2017 National Convention Agenda
8.0	Prese	ntations
	8.1	Prostate Foundation – Jim Hughes
	8.2	2018 National Convention - South Wagga Apex
	8.3	AON Insurance - Maninder Sandhu
9.0		nal Awards
	9.1	Travel Map Award
	9.2	Senior Serving Apexian Awards (Saturday Night Dinner)
	9.3	Mary Kathleen Membership Award
	9.4	Fiji Kava Bowl Award
	9.5	John Stokes Boomerang Award
	9.6	Eric Hooper Service Award
	9.7	Newman O'Dea Association Dinner Notice Award
	9.8	Lorraine Jansen Electronic Newsletter Award
	9.9	Mail Box Award
	9.10	Apex Week Publicity Award
	9.11	Donald Mackay Citizenship Award
	9.12	Langham Proud Regional Communicator of the Year Award
	9.13	Apex Australia Best Club Award (Saturday Night Dinner)
	9.14	Harry Hodges Best First Year Apexian Award (Saturday Night Dinner)
	9.15	Sir John Buchan Young Apexian of the Year Award (Saturday Night Dinner)
	9.16	Ewan Laird Apexian of the Year Award (Saturday Night Dinner)
10.0	Fines	Session
	10.1	Motion for Donation of Fines Money
	10.2	Fines Session
	10.3	Golden Stirrer Delegate Award
	10.4	Whopper Gavel Award

11.0

Meeting Closure

11.1 Closure and Charge to Delegates

DELEGATE'S RESPONSIBILITY

1. Important Rules and Responsibilities

You represent your Club's Members at this National AGM. The responsibilities of being the

Representative of your Clubs are as follows:

- (i) You must not consume intoxicating liquor during the Business Session.
- (ii) Any proposed amendment to the Budget or any proposed alternative must be in writing and given to the National Secretary (or Fine Sergeants for delivery to the National Secretary) before being verbally moved on the floor.
- (iii) A proxy will not be accepted unless a majority of Delegates agree to a written explanation. (ABL 1.2.3.6).
- (iv) If any Club is unfinancial (i.e. owes money to the Association) then they may not be entitled to vote (ABL 9.1.3.1.6). This matter will be dealt with at the National Board Meeting and unfinancial Clubs will be named at the beginning of the Convention Business Session.

2. Delegate's Discretion

The question sometimes arises as to how Delegates should regard the view of their Members on various items on the Agenda. It is recommended that members discuss the AGM/Convention Agenda Items and indicate their views to their Club Representative (Delegate). Delegates should be free to vote according to their conscience after completion of the debate at AGM/Convention.

Delegates should have regard for the opinion expressed by the members, but in addition, should consider further information made available at AGM/Convention and further argument advanced during the debate. They should determine the matter on all information available to them at the time the vote is cast. At all times, Delegates should be prepared to change their vote if the information presented is good enough. Delegates will be expected to report the result of all Agenda Items at the conclusion of the AGM/Convention, advising if they did not follow the instruction of the majority of members in their club, and why.

3. Seeking Views

- (i) Ensure that all members in your club have received the Agenda, as it was mailed to all Clubs prior to the AGM/Convention.
- (ii) Seek input from Club Members on how they feel about the Agenda Items, elections, and the proposed National Budget.

- (iii) Discuss all Agenda Items at your club meeting and seek your club's view.
- (iv) Remind the members that at the AGM/Convention you may possibly vote differently to their direction, as a result of the discussion on the AGM/Convention floor. If delegates had to follow the Clubs direction we could do without the AGM/Convention and have a simple mail vote.

4. Preparation

- (i) Take time to read the enclosed Minutes of the previous National Convention. This will help you to understand the sequence of business and the manner in which the Agenda Items are presented.
- (ii) It will assist if you fully acquaint yourself with the Associations existing Constitution, By-Laws and Best Practices under which this AGM will be conducted.
- (ii) Familiarise yourself with the Rules of Debate and Meeting Procedure which are in the Association Best Practices. Discuss any Rules you may not understand with more experienced Apexians.
- (iv) Assess your own ability as a public speaker. It may assist if you visit a debate and objectively compare your own delivery etc.
- (v) Obtain knowledge of the procedure and the atmosphere present at a National AGM by talking with previous Delegates and others who have attended the AGM.
- (vi) Study the items being presented from all angles Member, Club, Association, both for and against. This will give you a better appreciation of the Agenda Items and possibly an idea of the arguments that may be presented. Ensure you gain as much background material as possible.
- (vii) The Agenda should be read in detail. The preparation of written notes will assist your preparation for the debate.
- (viii) Don't be afraid to contact the mover of an Agenda Item and ask why they want it passed.

5. Whilst at the National Convention/AGM

- (i) Delegates will be given ample time to ask questions during the Delegates Briefing. The Business Session is a period for debate and not for questions and clarification that should have occurred at the Delegates Briefing.
- (ii) At the Delegates Briefing, and on other occasions, take the time to compare notes with other Delegates.

- (iii) If you have a subject to introduce, ensure that you have assembled all the necessary information beforehand so that nothing is missed.
- (iv) Remember, the time of speaking is limited and you cannot have several attempts to get the message across. After introducing your Agenda Item, you only have one other opportunity to speak the right of reply and this is normally limited to two minutes, and this closes the debate.

6. Your role as Delegate

- (i) As a Delegate, you will normally move any Agenda Items submitted by members in your club, and speak in support of them. Make certain that you are fully prepared when the item is called, because it may well be called at a different time than that first printed in the Agenda.
- (ii) When voting is required on Agenda Items on which you have been given a club opinion, you should have regard to that opinion. However, where new material, Amendments or Late Agenda Items are introduced, you should always vote in what you consider is in the best interest of Apex as a single Association.
- (iii) It is important to be aware that you will be required to report back to your club on the discussion and decisions made at the AGM/Convention. There is a page at the end of each Motion to summarise your clubs direction, your vote, and the result of the Motion, amendments and any pertinent arguments and comments that were raised during the debate.
- (iv) Be short, sharp and concise when speaking. Get to the point! Don't preach or grandstand!

7. Candidates for National Office

It is your responsibility to seek out and talk to all candidates for National Office. There will be no election for National President, there being only one nomination for this position.

8. Finally

The cooperation of everyone in attending to matters in the Agenda will ensure that the Business of this National AGM/Convention is dealt with in an efficient manner.

This is important as the National AGM/Convention provides the direction for our Association, at a critical time in our Associations history. You are an integral part in this process. While the National AGM/Convention is the critical decision making process for our Association, which demands our serious and considered opinions, it is also an annual celebration for Apex. While all of the rules, the dos and don'ts might sound officious, they are designed to expedite the business of the AGM/Convention. By observing them, we will all enjoy the celebration of Apex fellowship, and continue to grow, learn, make friends and have fun!

NATIONAL CONVENTION PROCEDURES

1. Attendance

Delegates must attend all sessions of the National Convention, unless expressly excused by the National President.

2. Absence

Clubs not personally represented at the National Convention will only be entitled to a proxy vote if a correctly completed and signed proxy form is provided.

3. Agenda Items

All Agenda Items appearing on the Agenda, or added to the Agenda, whether or not they emanate from Reports, must be moved formally.

The proposer will be called upon to move the Agenda Item and, thereafter, a seconder will be called for. The proposer will then be called upon to speak to the Agenda Item, and then the Agenda Item will be open to the floor for debate. Debate on all Agenda Items will be on a "for" and "against" basis unless the Chairman sees fit to vary this procedure.

The proposer of each Agenda Item will be afforded the right of reply. No further debate will thereafter be allowed, and the matter will be put to the vote forthwith.

There is no right of reply on an amendment; however the mover of an original Agenda Item, which has subsequently been amended, does maintain the right of reply to the amended Agenda Item in accordance with Apex Meeting Procedure.

4. Amendments

Any Delegate, other than the mover or seconder of an Agenda Item under discussion, shall be entitled to move an amendment.

A seconder shall be required for all amendments. Amendments will be dealt with one at a time, subject to the foreshadowing of further amendments.

5. Reports

Committee and other Reports will be introduced by the Business Session Chairman in the first instance.

Thereafter the responsible Committee Chairman may be invited to update the Report, following which questions from the floor will be invited. Thereafter the Report will be formally moved for adoption, seconded and voted upon for acceptance, rejection or referred back to the Committee for further report.

6. Voting

Voting on all matters before the meeting is restricted to Delegates only. All voting will be by a show of voting sticks, or by written ballot [Poll Vote]. Voting sticks are to be held in such a manner as to allow the gallery to observe the voting.

The result of all votes will be announced by the Chairman, and will be recorded in the Minutes, if required.

The Chairman shall have a casting vote in the event of a tie, but shall not exercise an original vote.

All Constitutional Amendments, including amendments of existing clauses and addition of new clauses, will require a 3/4 majority of those entitled to vote and who vote. No Constitutional changes may be introduced as late agenda items.

All other matters will be decided by a simple majority, including voting for the admission of late Agenda Items to the Meeting.

All elections shall be determined by written ballot. All elections are preferential and require every Nominee to be voted upon in sequence (1, 2 etc).

7. Late Agenda Items

No business shall be admitted to the Agenda, unless notified in writing to the National Board before the opening of the Business Session. Any late agenda items that <u>are not</u> in the best interests of the Association will be ruled as such by the Chairman of the meeting (usually the National President in consultation with his advisors). A late agenda item which is in the best interests of the Association but has good reason to be introduced to the members late, will be put to the floor for acceptance. The members will then decide by simple majority if the motion should be debated.

No document can be distributed to Delegates unless prior permission is received from the National President.

8. Quorum

A quorum is one half of the total number of Delegates entitled to attend the AGM.

9. Drinking and Smoking

Consumption of alcohol and smoking is forbidden in the Business Session at all times.

10. Dress Standards

Delegates are to be appropriately dressed for the occasion. Thongs, board shorts, singlets or other inappropriate dress will result in the delegate being refused entry to (or ejected from) the venue.

11. Trophies

All trophies are required to be sent to National Office for permanent storage. Individual trophies & certificates will be given to all trophy winners at the AGM.

It is the responsibility of the Regional Communicators to ensure that any National Trophy held by a Club of their Region is sent to National Office

Awards are:

National Award

Eric Hooper Service Award

Donald Mackay Citizenship Award

Mary Kathleen Membership Trophy

Sir John Buchan Young Apexian of the Year

Ewan Laird Apexian of the Year

Langham Proud Regional Communicator of the Year

Apex Australia Best Club Trophy

Newman O'Dea Dinner Notice Award

Lorraine Jansen Newsletter Trophy

Fiji Kava Bowl

John Stokes Boomerang

Apex Week Publicity Award

Harry Hodges Best 1st Year Apexian

12. General

All speakers must wait to be recognised or called upon by the Chairman (except that a point of order may be raised at any time). Speakers must stand, introduce themselves and identify the club that they are representing before speaking.

Apexians and guests in the gallery are invited to speak on any matter before the Chair. To be recognised by the Chair, they should move towards one of the microphones in the gallery, and await the call from the Chairman. At all times, priority in speaking will be given to Delegates.

Speakers are requested to be brief and to the point. Time allocated to speakers will be strictly controlled by the Sergeants at Arms, on instruction from the Chairman, who will retain discretion at all times.

Speakers invited to address the AGM are to be afforded the respect of all in attendance.

2016/2017 Apex Australia Audited Accounts

An Electronic copy of the 2016/2017 Apex Australia Audited Accounts can be located within Club Resources with the Apex Australia website:

www.apex.org.au

If your club needs access, or are having difficulties logging in please contact your Regional Communicator.

2017 - 2018 NATIONAL BUDGET

An Electronic copy of the 2017/2018 National Budget can be located within Club Resources with the Apex Australia website:

www.apex.org.au

If your club needs access, or are having difficulties logging in please contact your Regional Communicator.

MOTION 1 – NATIONAL DIRECTORS – NATIONAL BOARD

That the election of the following directors of The Association of Apex Clubs of Apex Australia Ltd (acting as the 2017/2018 Apex National Board) be endorsed;

DIRECTOR - NATIONAL PRESIDENT	Moses Abraham	QLD
DIRECTOR - SECRETARY	Neal Molineaux	NSW
DIRECTOR - TREASURER	Michael Godfrey	WA
DIRECTOR - PROJECTS & FUNDS	David Sloss	QLD
DIRECTOR – COMMUNICATIONS & MARKETING	Leon Budden	SA
DIRECTOR – RC CO-ORDINATOR & TRAINING	Mathew O'Donnell	VIC
DIRECTOR - NATIONAL TRAINING, MEMBERSHIP, AWARDS & NEWSLETTER	Mark O'Donnell	QLD

Comment:

Simple Majority Required

DIRECTION OF REGION:

FOR	AGAINST
COMMENTS FROM REGION:	
NOTES OF DISCUSSIONS:	

I VOTED: For / Against

RESULT: Carried / Lost

MOTION 2 - AUDITED ACCOUNTS - NATIONAL BOARD

That the 2016 - 2017 Apex Australia audited accounts be accepted as tabled at the AGM (and as displayed on the Apex Australia website www.apex.org.au)

Comment:	
Simple Majority Required	
DIRECTION OF REGION:	
FOR	AGAINST
COMMENTS FROM REGION:	
NOTES OF DISCUSSIONS:	
I VOTED: For / Against	
RESULT: Carried / Lost	

MOTION 3 - PROPOSED BUDGET - NATIONAL BOARD

That the proposed budget for the Apex Association for 2017 - 2018 be accepted as tabled at the AGM, (and as displayed on the Apex Australia website www.apex.org.au).

Comment: Simple Majority Required	
DIRECTION OF REGION:	
FOR	AGAINST
COMMENTS FROM REGION:	
NOTES OF DISCUSSIONS:	
I VOTED: For / Against	
RESULT : Carried / Lost	

MOTION 4 - ASSOCIATION PROJECT

Biggest Ever Blokes Lunch (BEBL) - Apex Club South Wagga

Preamble/Introduction:

Prostate Cancer is the most commonly diagnosed cancer in Australia, higher even than Breast or Bowel cancer. However, both fundraising and awareness for this cancer is dramatically behind other forms of cancer. Sadly, this is despite research indicating awareness - and hence early detection - are vital for increasing survival rates.

The "Biggest Ever Blokes Lunch" was created in 2009 by the now late Chris McPherson of Shepparton, and is a play on the current "Biggest Ever Morning Tea" fundraiser which is run for breast cancer. Since 2009, the event has been run annually and in 17 different locations in VIC and NSW.

The event is held as a Friday afternoon lunch, attended by 300-600 men at each event, and includes updates from the Prostate Cancer Foundation, guest speakers, raffles, auctions and other awareness and fundraising items. All events receive significant support from Breweries, wineries, local sponsors, local media, guest speakers and attendees. Proceeds are disbursed by committees to the Prostate Cancer Foundation, with some support going to local causes such as training for Prostate Care Nurses and Prostate Support Groups.

Since 2009, the "Biggest Ever Blokes Lunch":

- 1. Has been run annually and in 16 different regional Victorian townships, and one in NSW
- 2. Has been attended by over 25,000 attendees
- 3. Now raises over \$500,000 annually for the Prostate Cancer Foundation
- 4. Has significantly increased awareness, raised rates of testing amongst men in regional communities, and made significant contributions to early detection and increased survival rates

A significant opportunity now exists for the national Association of Apex Clubs to assist and partner with the Prostate Cancer Foundation to take the "Biggest Ever Blokes Lunch" concept further and into the remaining states.

<u>Apex Australia legal & compliance officer note:</u> The BEBL is a recognised, named charity event. As such, Apex Manual Rule 4.2(d) is inappropriate for this Project. That rule would otherwise require the project to be named the "Apex Australia Biggest Ever Blokes Lunch" and this could be seen to be claiming rights to an event over which Apex clearly has no ownership. The intellectual property rights of the Prostrate Cancer Foundation of Australia should be respected.

Project Targets

- To improve awareness of Prostate Cancer by Hosting a total of 5000 attendees at a Biggest Ever Blokes Lunch during 2017-18
- 2. To raise \$1,000,000 in funds for the Prostate Cancer Foundation during 2017-18

Strategies

1. Appointment of an Association Project Management Committee, including members from South Wagga Apex and the National Board.

- 2. Project Committee to determine and rollout a break-down of the attendee and fundraising targets per Apex Region, and to track and report progress on the annual targets to the Association of Apex Clubs.
- 3. Ongoing updates on progress against targets, as well as updates from the Prostate Cancer Foundation, to be regularly communicated via the Project Committee, the National Board, Regional Communicators, and the Apexian newsletter.
- 4. Members of the Association Project Management Committee, Apex National Board and members of any other Apex Club to attend Wagga's "Biggest Ever Blokes Lunch" on Friday 1st September 2017.
- 5. Association Project Management Committee to package and provide all tools, resources, contacts and tips, and to provide support and "coaching", so that fellow Apex Clubs are suitably equipped and prepared to arrange and manage their own successful "Biggest Ever Blokes Lunch" events.
- 6. Association Project Management Committee to develop a publicity, media and promotions strategy to be implemented at a National Level, including correspondences with Jim Hughes, Chairman of the Prostate Cancer Foundation

Motion:

"That the Apex Clubs of Australia raise awareness of Prostate Cancer and raise funds for further Prostate Cancer research by implementing the 'Biggest Ever Blokes Lunch' as the 2017/2018 Apex Association Project"

Costings:

Costs to Clubs

There is significant flexibility to dictate and determine what the financial costs are for each of the individual Apex clubs that run a Biggest Ever Blokes Lunch event, as they will vary according how to they structure and run their actual event.

However, in order for an Apex club to maintain a profile during an event, and so that an Apex Club has a platform to negotiate further financial sponsorships, an Apex Club may seek to make a financial commitment as a "Platinum Sponsor". This is likely to be in the range of \$1,000 to \$3,000 - but well-structured sponsorship arrangements will mean zero financial outlays for the Club.

Remaining costs are limited to the time members contribute to the project.

Costs to National Board

Limited to the costs of administering targets and communications, and any costs as deemed required by the National Board's publicity and media strategy.

Reasons for motion:

- 1. Opportunity to address an issue that significantly impacts our communities, through awareness and fundraising.
- 2. Opportunity to roll out an event that attracts significant attention and support within our communities.
- 3. Opportunity to promote Apex Clubs locally and the association nationally.

- 4. Opportunity for Apex Clubs to include non-Apexians as Biggest Ever Blokes Lunch Committee members (eg members of the local press, Rotarians, Lions members, Prostate Cancer Support Groups etc)
- 5. Opportunity for Apexians to learn and obtain mentorship through the above.
- 6. The capacity to contribute a relatively small amount of Apex Club funds and/or time and multiply it via the contributions from other sponsors, participants and donations into a much larger outcome.

Comment: Simple Majority Required	
DIRECTION OF REGION:	
FOR	AGAINST
COMMENTS FROM REGION:	
NOTES OF DISCUSSIONS:	
I VOTED: For / Against	
RESULT : Carried / Lost	

APPENDIX 001 - 2016 NATIONAL CONVENTION MINUTES

2016 NATIONAL CONVENTION - MEETING MINUTES



2016 National Convention Meeting Minutes



Location: Beaufort, VIC - Cavehill Creek.

Date: Saturday 8th October 2016

Meeting Start: 9:05am AEST

Preliminary Business Session

1.0 Welcome

- 1.1 Minutes Silence One minutes silence for those Past & Present Apexians who had passed away during the past year. – Mathew O'Donnell.
- 1.2 Ideals of the Association of Apex Clubs of Australia led by National Secretary Neal Molineaux – South Wagga Apex Club
- 1.3 Motion of Loyalty

Motion;

"That Foundation Director & Life Member Jamie Vincent make the affirmation of loyalty to the people and the

Commonwealth of Australia."

Moved; Albany Apex Club Second; Mackay Apex Club

Vote; Carried

1.4 Charge to the Delegates

 Mathew discussed the delegate's rules, respect to each other and the Expectations from them.

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2016 NATIONAL CONVENTION - MEETING MINUTES

2.1 Attendees

NATIONAL BOARD DIRECTORS

ELECTED

Jim McNall Neal Molineaux Mathew Odonnell Mark O'Donnell
Liam Scott Andrea O'Loughlin Ben Chambers Moses Abraham

Glenn Hodge

APPOINTED

Richard Colwell James Deck Jamie Vincent

REGIONAL COMMUNICATORS

Region 1 QLD Dean Szikrai Region 9 VIC Simon Grant

Region 2 QLD - Region 10 TAS -

Region 3 QLD - Region 11 SA Allen Wooldridge Region 4 QLD/NSW Chantal Larkin Region 12 SA Leon Budden Region 5 NSW Gavin MacGregor Region 13 WA Allen Hingston

Region 6 NSW Kym Crawford Region 14 WA

Region 8 VIC Dave Farley

CLUBS PRESENT/REPRESENTED

55 Clubs present out of 115 Clubs, (5 Clubs Unfinancial @ 8/10/16)

 DELEGATE
 CLUB
 PROXY

 ALBANY
 Allen Hingston

ALBANY CREEK

Luke Corkett ALBURY

BAIRNSDALE David Farley

BALLARAT

BATEMANS BAY

Simon Grant BEAUFORT

BEROWRA

BIGGENDEN Jim McNall

BILOELA

Jamie Vincent BLACKTOWN

BORDERTOWN

BRAIDWOOD

BRIDGETOWN Allen Hingston BRISBANE CITY Chantal Larkin

BRISBANE VALLEY

BUNDABERG Chairman

BUNBURY Allen Hingston

Alec Ovans BUSSELTON
Chantal Larkin CABOOLTURE

CENTRAL AUSTRALIA

Moses Abraham CHINCHILLA

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2016 NATIONAL CONVENTION - MEETING MINUTES CLARE AND DISTRICT Leon Budden COBRAM/BAROOGA COROWA CRYSTAL BROOK Leon Budden DALBY DARLINGTON POINT Kym Crawford DELORAINE DOWERIN/GOOMALLING DROUIN (unfinancial) David Farley ECHUCA MOAMA ESPERANCE EUROA (Unfinancial) Chairman FINLEY Leon Budden GAWLER Andrea O'Loughlin GERALDTON GLOUCESTER GOONDIWINDI Tyson Campbell GOROKE GUNNEDAH GYMPIE Jim McNall HERBERT RIVER Adrian Walker HOPPERS CROSSING HORSHAM INVERELL JAMESTOWN Leon Budden JERILDERIE Leon Budden KADINA KARRATHA Andrea O'Loughlin KATANNING Allen Hingston KEITH KIMBA Leon Budden KINGBOROUGH KOJONUP KUNUNURRA LATROBE LEONGATHA LOXTON Allan Wooldridge MACKAY Dean Szikrai MAITLAND Craig Sim MALENY MANJIMUP Allen Hingston MANSFIELD Bec Kuhn MARYBOROUGH/FRAISER COAST Gavin MacGregor MILTON/ULLADULLA MOE Page 3 of 55

2016 NATIONAL CONVENTION - MEETING MINUTES MONTO MOUNT BARKER Allan Wooldridge MOUNT ISA Chairman MOURA MURGON (Unfinancial) MURRAYLANDS Michell Chambers MURWILLUMBAH MUSWELLBROOK NAMBOUR Chairman NARACOORTE NORTHAM OBERON PADTHAWAY Allan Wooldridge PERTH PINGELLY PORT AUGUSTA Leon Budden RENMARK (Unfinancial) Allan Wooldridge Tyson Campbell ROMA Dean Szikrai ROSS RIVER RUTHERGLEN Kym Crawford SANDGATE SANDON COUNTY SARINA SINGLETON SOUTH TOOWOOMBA Chairman Niall Keane SOUTH WAGGA Mark O'Donnell SOUTHPORT ST GEORGE STAWELL TAMAR TARA Brendan Hardy TOOWOOMBA TOWNSVILLE Dean Szikrai Dave Farley TRARALGON TULLERMARINE/ESSENDON ULVERSTONE WAIKERIE Allan Wooldridge WANDOAN WARIALDA WARRACKNABEAL WARWICK WAUCHOPE Gavin MacGregor WENTWORTH WEST TOOWOOMBA WHYALLA (Unfinancial) Leon Budden Page 4 of 55

2016 NATIONAL CONVENTION - MEETING MINUTES

WODONGA

Michael Goodfrey WONGAN HILLS

YARRAM David Farley

2.3 Introduction of Guests & Apologies

GUESTS

Amanda Turner – Hoppers Crossing Alex Thorpe – Beaufort
Tim Chandler - Beaufort Jake Marnik - Albury
Joel Valente - Albury Connor Milosts - Albury

Shaun Harrison - Albury Geraldine Walker – Hoppers Crossing

INTERNATIONAL

Nil

LIFE GOVENOR

Nil

PAST NATIONAL PRESIDENTS

Nil

LIFE MEMBERS

Richard Colwell – Redlands, QLD Jamie Vincent – Blacktown, NSW Jos Van Helfteren - Karratha, WA Ian Curren – Barossa Valley, SA Melinda Godfrey – Wongan Hills, WA

APEX FOUNDATION

Jamie Vincent – Blacktown, NSW Mathew O'Donnell - Apex National President

Apex National Office

Danny Davidson – Brisbane City, QLD

2.4 APOLOGIES

Olli Dowel - Past National President
Steve Bigarelli - Foundation Chairman

Steve Bigarelli - Foundation Director

Keith Harry Hodges - Past National Secretary

2016 NATIONAL CONVENTION - MEETING MINUTES

3.0 Appointments

3.1 Sergeant at Arms

Motion;

"That the Sergeant of Arms be Glenn Hodge & Liam Scott"

Moved; National Board

Second; Milton/Ulladulla Apex Club

Vote; Carried

3.2 Scrutineers

Motion;

"That the AGM Scrutineer be Richard Colwell"

Moved; National Board

Second; Biggenden Apex Club

Vote; Carried

3.3 Appointment of Time Keeper

Motion;

"That James Deck be appointed as the time keeper"

Moved; National Board Second; Loxton Apex Club

Vote; Carried

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4.0 Announcements

4.1 Fixation of Time Limits

Motion;

"That the time limits be;

4 mins speakers for a motion

3 mins speakers against the motion

2 mins for a right of reply"

Moved; National Board

Second; Hoppers Crossing Apex Club

Vote; Carried

4.2 Motion to confirm proxies

Motion;

"That the received Proxy forms be accepted by the meeting delegates".

Moved; National Board Second; Gawler Apex Club

Vote; Carried

5.0 Previous Minutes

5.1 Confirmation of the Meeting Minutes of the 2015 National Convention at Blacktown.

Motion;

"That the 2015 National Board Meeting Minutes at Blacktown be accepted as a true and accurate record of proceedings".

Moved; National Board

Second; Blacktown Apex Club

Vote; Carried

Business Session

6.0 Reports

6.1 Motion 1 – National Board – Endorse current appointment of National Executive & Board.

Motion;

"That the election of the National board as follows be endorsed";

NATIONAL PRESIDENT	Mathew O'Donnell	VIC
DIRECTOR	Neal Molineaux	NSW
DIRECTOR	Andrea O'Loughlin	WA
DIRECTOR	Moses Abraham	QLD
DIRECTOR	Ben Chambers	SA
DIRECTOR	Mark O'Donnell	QLD
DIRECTOR	Glenn Hodge	NSW
DIRECTOR	Liam Scott	QLD

Moved; National Board

Second; Murraylands Apex Club

Vote: Carried

- 6.2 Presentation of 2015/16 National Apex Accounts Mathew O'Donnell
 - Broader discussion of the Audited accounts as displayed on the Apex Australia website, no questions were asked.

Motion:

"That the 2015 - 2016 Apex Australia audited accounts be accepted as tabled at the convention (and can be viewed on the Apex Australia website www.apex.org.au)"

Moved; National Board Second; Gawler Apex Club

Vote; Carried

- 6.3 Immediate Past National President Report 2015/2016 Jim McNall
 - Jim gave an insight to the past year and the achievements him and his board were able to deliver. Like the Data Base and the updating of the Constitution, Manual and Rules which had been attempted over previous years without success. Although clubs are closing Gunnedah Apex Club was recharted, which is something that hasn't happened in this Association for some time. Along with 120 new members to the Association it was an

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enjoyable and memorable way to celebrate 85 years of Apex. In finishing Jim thanks the support of his Board, those Club and Members close to him and wished Mathew and his new Board all the best for the year ahead.

6.4 National President Report - Mathew O'Donnell

- Mathew congratulated Jim on his past year and believes he lead the Association in a steadier and stronger direction which he hopes to continue in his year ahead. And to continue with the work Jim placed on getting the Regional Communicators working effectively between the Clubs and National Board so all information/correspondence flows easy in both directions as this is paramount for the future of the Association. Mat encouraged all Clubs to get behind Apex Week and show the Communities we support what we are all about. He also wished to continue with holding a Service Project in the Communities the National Board Meets for its Face to Face Meetings, to show that the Board is willing and capable of getting involved in Service Project, even if there are no longer Apex Clubs in these Communities.

6.5 Finance Report & 2016/2017 Budget - Benji Chambers

- Further discussed the Report as displayed on the Apex Australia Website.

Motion:

"That the proposed budget for the Apex Association for 2016 - 2017 be accepted as tabled at the Convention, (and can be viewed at the Apex Australia website www.apex.org.au)."

Moved; National Board

Second; Gympie Apex Club

Speakers Fore;

National Board; Fair & reasonable budget for Clubs & National Board.

Questions;

<u>Brisbane City;</u> Communications and Marketing is down, why? <u>National Board;</u> New Website is now up and running so this line item was reduced.

Brisbane City; Were there any other quotations sourced for

National Board: No, as there were issues around the Child Protection policy as AON will cover this and others won't. We are also not ready to go to the market as we are still gather information around Club Assets, which we need more detail from Clubs when they submit their Census.

<u>Maniimup;</u> Can large documents be emailed instead of being mailed out to save dollars.

National Board; We are finding that clubs are not tabling emails from National Board at their Dinner Meetings,

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so we are relying on documents to be handed around the meetings.

<u>National Board</u>; We will run a survey to see how and what Clubs wish to receive information/documentation from National Board.

<u>Murraylands;</u> Is National Boards reviewing Financial Statements from AATFA?

National Board; No, however we are currently working with AAFTA representatives. It is difficult due to some States not being run by Apex Clubs, however something we are working towards.

<u>Bunbury</u>; Kate Huth expenses seems high, why? <u>National Board</u>; Kate was Global Chair, so we were responsible for all expenses to all international events/Conventions across all Apex Nations

Malany; If AATFA won't work closely with Apex re their Financials can Apex stop sending money to AATFA.

National Board; Everything Apex spends on AATFA is via Invoices provided by AATFA, the individual State events we do not see invoices for as we do not

provide funding for these.

Maleny; Secretarial Services are trimmed, why?

<u>National Board</u>; We are working with the current provider to renegotiate for a lesser value. No services are being

Vote; Carried

6.6 National IRO Manager - James Deck

James gave an over view of the International Conventions held earlier this
year and encouraged everyone to attend an international Convention if they
have the opportunity, as it's great way to see other countries and their
cultures.

Break for morning smoko: 10:35am till 11:00am

7.0 Agenda Items/Motions

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7.1 Motion 4 - Apex Park Signage

Motion;

"That an Association Project be introduced to fund the replacement / upkeep of APEX Park signage where required throughout Australia.

That APEX PARK signs be purchased up \$50 for a $400\,\mathrm{mm}\,\mathrm{x}$ $400\,\mathrm{mm}\,\mathrm{sign}$ including screws.

That the Association purchase up to 100 APEX PARK signs for distribution to clubs on request, such total cost being paid from the National Charitable Account."

Moved; Traralgon Apex Club

Second; South Wagga Apex Club

Speaker Fore;

<u>Iraralgon;</u> On a recent holiday it was noticed that a number of Apex Signage going into communities is old and run down or missing so the Apex Identity is being lost.

Questions

<u>Roma</u>; What type of logo/signage is being thought of? <u>Iraralgon</u>; Just a Triangular Sign.

<u>Beaufort;</u> Great idea however has the cost of \$50 actually been costed in the market?

<u>Iraralgon;</u> \$50 is what we are thinking is reasonable, however thinking if a bulk order is done this may be reduced.

Amendment to the motion; Blacktown

Amendment to the Motion;

"Reduce the amount of signs from 100 to 50 signs."

Moved; Blacktown Apex Club

Second; Gawler Apex Club

Speaker Fore

<u>Blacktown</u>; Great idea however over past schemes like this we are usually left with signs left over.

Questions

<u>Biggenden;</u> The original Motion was for up to 100 signs so not all 100 would have to be ordered at the start.

<u>Iraralgon;</u> Can order what is requested so there are none sitting around in sheds into the future.

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Speaker Against

<u>Beaufort;</u> If clubs identify the locations for new signs the manager of this project could be reviewing what signs need to be ordered so there shouldn't be any over ordering, the amount shouldn't be reduced from 100 to 50 signs.

Vote; Lost

Back to Questions (Original Motion)

Toowoomba; Is there a minimum order?

National Board; Order can be flexible through Apex Supply House.

<u>Malenv;</u> Is there some already in a shed somewhere left over from something else?

AGM Floor; Not that anyone was aware of.

<u>Bunbury</u>; Who would managing this project to save any over ordering?

National Board; A joint management committee including a representative from National Board.

<u>Blacktown;</u> Is this for clubs that we have lost in these communities or for current clubs?

<u>Iraralgon;</u> It is for Apex Parks that there is no longer an Apex Club in that community.

National Board; Point of order - Motion doesn't mention closed clubs so it could be for any club that wishes to install an Apex Sign at any Apex Park.

Amendment to the Motion; Blacktown

Amendment to the Motion;

"That this be for signs in Apex Parks where there is no longer an Apex Club."

Moved; Blacktown Apex Club

Second; Milton/Ulladulla Apex Club

Questions

National Board; How will this affect Apex when we erect/change Apex signage in a community with no Apex Club, will there be a reaction from the local Councils?

<u>Iraralgon</u>; Apex Clubs within a district should take care of Apex Parks in other Communities where there once was an Apex Club.

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<u>Blacktown</u>; Blacktown doesn't have an Apex Park however have a presence in the community

Speaker Against;

Manjimup; Like the idea, but would like it to be available to all Apex Clubs and it should be up to the Club to discuss with their local Council/Authority on what they can install at their Apex Park.

<u>Murraylands;</u> Can we please put the amended Motion to the vote

Vote; Lost

Back to Questions (Original Motion)

Nil

Speaker Against

<u>Gawler:</u> Great spirit with this motion, however should we be putting up signs in Parks that we do have a presents in anymore....maybe Rotary or Lions can take over these existing Apex Parks.

Speaker Fore

<u>Gympie</u>; We recently found out that an Apex Park where there was no Apex Presence, the local council was going to pull it all down. Life Members found out and saved this Apex Park that would have been lost and the Apex image in that town would have been lost.

Speaker Against

Hoppers Crossing: If you did highlight a Park, would a 400mm x 400mm size sign be sufficient? Need to discuss with your council to decide what would be accepted/equivalent for each Apex Park.

Speaker Fore

<u>Waikerie</u>; Great idea, as this may have restart some clubs in communities where Apex once was.

Amendment to motion; Maleny

Amendment to the Motion;

"Amend the second paragraph of the original Motion so it reads; That APEX PARK signs be purchased up to \$100 per sign."

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Moved; Maleny Apex Club

Second; Caboolture Apex Club

Speaker Fore

Maleny; If the amount was increased Clubs could arrange different Signage as all Apex Parks are different and in different demographics.

Questions

Ni

Speaker Against

<u>Chinchilla</u>; We need the Triangle, not anything else as it will make everything uniform for the same cost.

Speaker Fore

<u>Caboolture</u>; All Apex Parks may require all different size signs, not all parks are the same so the cost for each will be different.

Speaker Against

Wongan Hills; Will the \$100 include artwork set up for each size sign?

National Board; It should but no it doesn't seem

like it will be enough to cover signage and artwork set up.

Questions

Hoppers Crossing; How many sizes can National Board currently purchase?

National Board; Motion reads 100 signs, so that is all that.

National Board; Will the Budget increase to cover this change from 100 signs at \$50 to 100 signs at \$100?

National Board; No it will not, this is being funded from the National Charitable Reserves Account

Vote; Lost

Back to Speaker Against (Original Motion)

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Right of Reply

<u>Traralgon</u>; Signs will be managed closely by a Management Committee to save any over ordering and wasting of Apex Funds.

Vote; Carried

Note:

This forms an Association Project so RC's talk to your Clubs as this is a voluntary project.

7.2 Motion 5 – Associate Membership

Motion;

"That Clause 8.7(a) of the Manual:

8.7 Associate membership

(a) Persons over the age of sixteen but otherwise outside of the age limit to be eligible to become a Member of a Club but who wish to contribute to a Club and have that contribution recognised by that Club may, at the discretion of the Club Board, be admitted to the Club as an Associate.

be replaced with:

8.7 Associate membership

(a) Persons over the age of sixteen but who are unable to meet the obligations of an Active Member but wish to contribute to a Club and have that contribution recognised by that Club may, at the discretion of the Club Board, be admitted to the Club as an Associate.

Motion

That part of Clause 3.1 of the Manual:

Associate Member means a person who wishes to participate in all activities of a Club, who is over the age of sixteen but is otherwise outside the age limit for Active Members of their club.

be replaced with:

Associate Member means a person who wishes to participate in activities of a Club, who is over the age of sixteen but is otherwise unable to meet the obligations of an Active Member of their club.

7.13 Categories of Membership

Members of Clubs fall into the following categories:

- (a) Active Members;
- (b) Life Members;
- (c) Senior Active Members; and
- (d) Associates.

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Active Member means a member of a Club who wishes to participate in all activities of a Club and who meets the age requirements of that Club.

8.4 Active members

The nominal retirement age for active members is 45. Clubs may increase or remove the retirement age, as appropriate for their club and community, through a 75% majority vote at an ordinary meeting. If a retirement age is in place, a member of a club is deemed to retire on 30 June of the year in which that person reaches the retirement age".

Moved; Frasier Coast Apex Club

Second; Manjimup Apex Club

Speakers Fore

<u>Frasier Coast</u>; This is for members that are unable to turn up to regular meetings due to work and personal commitments but that are able to attend service work or on club committees.

<u>Legal Clarification</u>; Associate Members do not have voting rights.

Questions

<u>Murraylands;</u> What are the cost difference between an Associate Member and an Active Member? <u>National Board;</u> Nil

<u>Padthaway;</u> Will this allow clubs to make members as Associates to save fees? <u>Frasier Coast;</u> No, fees will stay the same.

<u>Gawler</u>; Will the Senior Active Role be lost?

<u>Frasier Coast</u>; No, as the club votes for a member to be Senior

Active which is granted in recognition of services to
that club.

<u>Chinchilla</u>; Clubs can have an Associate Senior Active or/and Active Senior Active Members.

<u>Toowoomba</u>; Can clubs down grade a member/s to an Associate Member instead of a show cause if they are unable to meet the Clubs requirements of an Active Member?

Frasier Coast; Yes

Speakers Against

Nil

Vote; Carried

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8.0 Presentations

8.1 Apex Foundation - Jamie Vincent

 Presentation on the recladding of the Magic Castle at Smiggins Hole, and how the National President, Mathew Odonnell, played an amazing part of making this happen...which is what the Chalet is all about. Just making it happen.

Presentation by 2017 National Convention Committee – Frasier Coast Apex Club, QLD.

- National Convention will be all held on one site,
- Dorm style accommodation to keep the costs down
- Great onsite activities for the kids.
- Day trips being organised with surrounding Apex Clubs.
- Training will be arranged for RC's & Club Executives, etc.
- · Starting with a themed Friday night registration get together
- Great value so register now, register today and 1 free Registration will be drawn at tonight's dinner.

8.3 Apex Camps Kids to the Coast

 Danny provided an insight the 'Kids to Coast', which is a program to get country and rural kids to the coast.

8.4 Supply House

- Badges and supplies
- Pull up banners and Apex Dunk's approx. \$500, keep an eye out.
- Great for advertising and getting the Apex Logo out there in the community.

9.0 Fines Session

9.1 Motion for Donation of Fines Money

Motion

"That moneys collected from this National Convention fines session get distributed to Campaign for Samuel."

Moved; Gympie Apex Club

Second; Ross River Apex Club

Vote; Carried

9.2 Fines Session

- \$324.60 + \$450 for the Auction of an Apex Vest, which funds went to the Champaign for Samual.

9.3 Golden Stirrer Delegate Award

 Leon Budden, Gawler SA for Being the biggest PITA on the floor at the National AGM.

9.4 Whopper Gavel Award

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10.0	0.0 National Awards – (were announced at Saturday Lunch & Dinner)		
	10.1	Senior Serving Apexian Awards	
		22 Years	
		- Nil announced	
		Lifetime Serving Apexian Award	
		27 Years	
		- Nil announced	
	10.2	Mary Kathleen Membership Award	
		- Roma, QLD	
	10.3	Fiji Kava Bowl Award	
		- South Wagga, NSW	
	10.4	John Stokes Boomerang Award	
		- Nil	
	10.5	Eric Hooper Service Award	
	10 (- South Wagga, NSW	
	10.6	Newman O'Dea Association E-News or Dinner Notice Award - Kadina, SA	
	10.7		
	10.7	Lorraine Jansen Best Website or Social Medial Award - Busselton WA	
	10.8	Mail Box Award	
	10.0	- NII	
	10.9	Donald Mackay Citizenship Award	
	10.7	- South Wagaa, NSW	
	10.10	Langham Proud Regional Communicator of the Year Award	
		- Nathan Skinner, Clare & Districts SA	
	10.11	Apex Australia Best Club Award	
		- Busselton, WA	
	10.12	Harry Hodges Best First Year Apexian Award	
		- Brendan Hardy, Toowoomba Apex Club QLD	
	10.13	Sir John Buchan Young Apexian of the Year Award	
		- Nil	
	10.14	Ewan Laird Apexian of the Year Award	
		- Alec Ovans, Busselton WA	
	10.15	Apex Month Publicity Award	
		- Geraldton, WA	
	10.16	Bevan Ruff Public Speaking	
		 Geraldine Walker – Hoppers Crossing Apex Club VIC, Reliving Childhood. 	
		Moses Abraham – Chinchilla Apex Club QLD, Ikea and building fat	
		pack furniture.	
		3. Joel Valenti – Albury Apex Club, Stepping outside your boundaries (not	
		dating your cousin).	
		After some close scoring, adjudicators announced Joel Valenti from Albury	
		Apex Club as the winner.	

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2016 NATIONAL CONVENTION - MEETING MINUTES

11.0	Meeting Closure		
	11.1	12:45pm (great effort by all).	
12.0	Attac	hmante	
12.0	Attachments		
	12.1	2015 National Convention Meeting Minutes	
	12.2	2015/2016 Audited Accounts	
	12.3	2016/2017 National Budget	

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