



Apex Australia National Convention / AGM 2019



Hosted by
Apex Club of Kadina, SA

2019 National Convention Agenda

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2019/2020 NATIONAL BOARD

NATIONAL PRESIDENT ELECT & APEX GLOBAL VICE CHAIRMAN	Michael Godfrey	WA
NATIONAL SECRETARY & COMMUNICATIONS	Bethany Paterson	SA
NATIONAL TREASURER	Jared King	SA
NATIONAL RC CO-ORDINATOR	Adam Stewart	QLD
INTERNATIONAL RELATIONS & IMMEDIATE PAST NATIONAL PRESIDENT	Neal Molineaux	NSW
DATABASE	Leon Budden	SA
LEGAL & COMPLIANCE MANAGER & COMPANY SECRETARY	Liam Scott	QLD
AWARDS & GRANTS MANAGER	Brendan Hardy	QLD
BURSARY MANAGER	Craig Martin	QLD

FOUNDERS

We pay tribute to the Founders of Apex and whilst they have passed from us, their ideals will never be forgotten:



Sir John Buchan



Ewan Laird



Langham Proud

2019 NATIONAL AGM PROGRAM

DAY	TIME	ACTIVITY
Thursday 10th October	7:30am – 8:30am	National Board Breakfast at accommodation
	9:00am – 3:00pm	National Board Meeting at Kadina Apex Clubrooms
	10:00am – 3:30pm	Delegates Flights arrive at Adelaide Airport
	4:00pm – 6:30pm	Bus leaves Adelaide Airport for North Beach Tourist Park (Approx 2.5 hours)
	6:30pm – 10:00pm	Welcome Dinner & Fellowship at North Beach Tourist Park Camp Kitchen.
Friday 11th October	7:30am – 8:00am	Breakfast, Camp Kitchen, Nth Beach Tourist Park.
	8:00am – 8:30am	Shuttle buses to Copper Coast Sports and Leisure Centre, Kadina (10 minute drive)
	8:30am – 10:00am	Shuttle bus tour of the Copper Coast, drop off at Copper Coast Sports and Leisure Centre
	8:30am – 10:30am	Regional Communicator Training: Adam Stewart
	10:00 – 10:30 am	Morning Tea
	10:30am – 12:00pm	Members Training: Executive roles: President, Secretary and Treasurer Social Media: Bethany Paterson & Daniel Lascelles Legal: Liam Scott.
	12:00pm – 12:45pm	Lunch
	12:45pm – 2:15pm	Members Training: Aon Insurance: Maninder Sandhu Database: Leon Budden Gender Inclusivity Presentation and Forum: Heather Jensen and Life Governor Jim Hughes AM
	2:15pm – 2:30pm	Afternoon tea
	2:30pm – 4:30pm	Members Training Jim Hughes presentation, Club Bugger-up, Delegates Briefing re Business Session and Public Speaking Competition commencing
	4:30pm – 5:15pm	Shuttle Bus Tour of the Copper Coast and return to North Beach Tourist Park
	6:00pm – 10:00pm	'Freaky Friday' BBQ dinner – dress up in your freakiest Halloween costume. Guest Speaker: Cricket legend Ian Chappell Held at North Beach Tourist Park Marquee.

2019 National Convention Agenda

Saturday 12th October	7:30am – 8:00am	Breakfast, Camp Kitchen, Nth Beach Tourist Park.
	8:00am -8:30 am	Shuttle buses to Copper Coast Sports and Leisure Centre, Kadina (10 minute drive)
	9:00am – 10:00am	Official Convention Opening
	10:00am – 10:30am	Morning Tea
	10:30am – 1:00pm	Convention Business Session and AGM Interspersed during the Business session – the following presentations will be given: Prostate Cancer Foundation: John Strachan. Apex Foundation: Lindsay Carthew. Apex Magic Castle National Project: Jamie Vincent. Apex Camps: Danny Davidson. Bursary: Craig Martin 2020 Convention. 'Walk Around Australia' Presentation. (all speakers have a 10 minute maximum)
	1:00pm – 1:30pm	Start of the National Awards Ceremony
	1:30pm – 2:00pm	Lunch
	2:00pm – 4:00pm	'Mick's 50 Year Anniversary Walk for Autism': Walk from Kadina to Wallaroo to commemorate 'The Walk Around Australia' (approximately 10 kms)
	4:00pm – 5:00pm	Interclub Beach Games
	5:00pm – 6:00pm	Happy Hour
	6:00pm – 11:00pm	National President's Changeover Dinner Theme: 'Black White and Bling Gala Dinner' Dress Code: Formal, wear black and white with some bling. Continuation of the National Awards Ceremony awarding Young Apexian of the Year, Best First Year Apexian, RC of the Year, Club of the Year, the Apexian of the Year. 3 Course meal, live music by '3 Bar'. Held at North Beach Tourist Park Marquee.
Sunday 13th October	7:30am – 8:30am	Breakfast, Camp Kitchen, Nth Beach Tourist Park.
	9:00am – 11:30am	Bus transfer to Adelaide Airport (approximately 2.5 hours)

2019 National Convention Agenda

A personal message from the Kadina Apex Club members:

Please Join us for the 2019 National Apex Convention in Kadina and 'Make the Most of the Copper Coast'!

You will be staying in the magnificent Wallaroo Holiday Park overlooking the stunning North Beach. A climate-controlled bus will transport you from the Adelaide airport directly to our accommodation, the location for all our social events.

On Friday, mini buses will bring you to the Copper Coast Sports and Leisure Centre function room for our training session where you will enjoy a traditional Cornish pasty lunch. After a tour of the Copper Coast, it's party time, with our Freaky Friday beach BBQ. Wear your freakiest Halloween outfit, prizes for the best dressed.

Saturday we will be in Kadina for the AGM, and after lunch we will be commemorating the 50th Anniversary of the Apex Autism walk around Australia, with a 10km walk between Kadina and Wallaroo, followed by beach games at North Beach.

Saturday night is our premier event, where we celebrate excellence in Apex at our National Awards night, so put on your best threads for our 'Black White and Bling' formal Gala Dinner. After our recovery breakfast on Sunday morning, a bus will deliver you to the Adelaide Airport for your flight home.

We've done our best to put on a great convention you won't forget, so come along, meet some new Apex friends and have a great time!!

Kadina Apex Club



About Kadina and the Copper Coast:

Kadina is nestled in the heart of the area known as the 'Copper Coast' on the northern end of the stunning Yorke Peninsula, on the traditional land of the Narungga People. Less than two hours' drive from Adelaide, the area encompasses the towns of Moonta, Wallaroo and Kadina, and the coastal villages of North Beach, Moonta Bay and Port Hughes. With pristine beaches in the protected waters of the Spencer Gulf, it is the perfect location for a beachside holiday of swimming, fishing and strolling along the sandy white beaches while the sun sets over the water. Accommodation for the National Apex Convention is situated at the Wallaroo Holiday Park, with unrestricted sea views overlooking the beautiful Wallaroo Bay.

The Copper Coast gets its name from its rich copper mining heritage, dating back to 1859 when copper was first discovered in Kadina. Cornish and Welsh miners made the area their home, and built their miners cottages and the distinctive mining chimney stacks and engine houses. Traditional Cornish pasties are a staple in the many cafes and bakeries in the region. The Moonta Mines area is a National Heritage site and every two years in May the area proudly hosts the world's biggest Cornish Festival (Kernewek Lowender), attracting over 40,000 visitors to the week-long festivities. Observant visitors to the region will be able to spot wild kangaroos, wombats, blue tongue 'sleepy' lizards and dolphins. The area boasts a Mediterranean climate, some of the best wheat growing land in Australia, and a huge selection of historic pubs to enjoy a cold beer. We hope you can join us at the Kadina Convention to experience everything that the Copper Coast has to offer.



2019 CONVENTION AGENDA ITEMS

BUSINESS SESSION COMMENCES

Saturday 12th October 9:00am

(Order of Agenda items is subject to change during the Convention)

Business Session

1.0 Welcome

- 1.1 Convention open and attendees welcomed
- 1.2 One Minute Silence (to remember those Apexians who have left us)
- 1.3 Ideals of the Association of Apex Clubs of Australia
- 1.4 Charge to the Delegates

2.0 Roll Call

- 2.1 Attendees
- 2.2 Proxies
- 2.3 Introduction of Guests
- 2.4 Apologies

3.0 Appointments

- 3.1 Sergeant at Arms
- 3.2 Scrutineers
- 3.3 Appointment of Time Keeper

4.0 Announcements

- 4.1 Fixation of Time Limits
- 4.2 Motion to confirm proxies

5.0 Previous Minutes

- 5.1 Confirmation of the Minutes from the 2018 National Convention hosted by the Apex Club of South Wagga, NSW.
- 5.2 Matters Arising from the previous minutes

Business Session

6.0 Reports

- 6.1 Presentation of 2018/2019 Apex National Accounts - David Sloss
- 6.2 Immediate Past National President Report 2018/2019 – Neal Molineaux
- 6.3 2019/2020 National President Report – Michael Godfrey
- 6.4 2019/2020 Budget – Jared King

7.0 Agenda Items/Motions

- 7.1 Motion 1 – Endorse 2019/2020 National Executive and Board
- 7.2 Motion 2 – 2018/2019 Apex Australia Accounts
- 7.3 Motion 3 – 2019/2020 Apex Australia National Budget

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- 7.4 Motion 4 – 2019/2020 Apex Australia Association Project '20 for 20' campaign
- 7.5 Motion 5 – 2019/2020 Apex Australia Association Project Lifeline Trivia Nights

8.0 Presentations

- 8.1 Prostate Cancer Foundation – John Strachan (State Manger VIC/TAS)
- 8.2 Apex Foundation – Lindsay Carthew
- 8.3 Apex Magic Castle National Project – Jamie Vincent
- 8.4 Apex Camps – Danny Davidson
- 8.5 Bursary Update – Craig Martin
- 8.6 2020 National Convention – Mick Godfrey
- 8.7 Walk Around Australia Presentation

Note: **All presentations are necessarily limited to a maximum of 10 minutes**
(Presentations will be interspersed throughout the business session)

9.0 National Awards

- 9.1 Apex Australia Newsletter Award
- 9.2 Apex Australia Publicity Award
- 9.3 Apex Australia Convention/AGM Travel Award
- 9.4 Apex Australia Service Project Award
- 9.5 Apex Australia International Service Award
- 9.6 Apex Australia Citizenship Initiative Award
- 9.7 Apex Australia International Convention Attendance Award
- 9.8 Apex Australia Regional Communicator of the Year
- 9.9 The Golden Stirrer
- 9.10 Senior Service Apexian Awards: 22 years
- 9.11 Senior Service Apexian Awards: 27 years
- 9.12 Apex Australia Club of the Year (Saturday Night Dinner)
- 9.13 Apex Australia Best First Year Apexian (Saturday Night Dinner)
- 9.14 Apex Australia Young Apexian of the Year (Saturday Night Dinner)
- 9.15 Apex Australia Apexian of the Year (Saturday Night Dinner)

10.0 Fines Session

- 10.1 Fines Session
- 10.2 Motion for Donation of Fines Money
- 10.3 Golden Stirrer Delegate Award
- 10.4 Apex Australia Convention/AGM Travel Award

11.0 Meeting Closure

- 11.1 Closure and Charge to Delegates

DELEGATE'S RESPONSIBILITY

1. Important Rules and Responsibilities

You represent your Club's Members at this National AGM. The responsibilities of being the Representative of your Clubs are as follows:

- (i) You must not consume intoxicating liquor during the Business Session.
- (ii) Any proposed amendment to the Budget or any proposed alternative must be in writing and given to the National Secretary (or Fine Sergeants for delivery to the National Secretary) before being verbally moved on the floor.
- (iii) If any Club is unfinancial (i.e. owes money to the Association) then they may not be entitled to vote. This matter will be dealt with at the National Board Meeting and unfinancial Clubs will be named at the beginning of the Convention Business Session.

2. Delegate's Discretion

The question sometimes arises as to how Delegates should regard the view of their Members on various items on the Agenda. It is recommended that members discuss the AGM/Convention Agenda Items and indicate their views to their Club Representative (Delegate). Delegates should be free to vote according to their conscience after completion of the debate at AGM/Convention.

Delegates should have regard for the opinion expressed by the members, but in addition, should consider further information made available at AGM/Convention and further argument advanced during the debate. They should determine the matter on all information available to them at the time the vote is cast. At all times, Delegates should be prepared to change their vote if the information presented is good enough. Delegates will be expected to report the result of all Agenda Items at the conclusion of the AGM/Convention, advising if they did not follow the instruction of the majority of members in their club, and why.

3. Seeking Views

- (i) Ensure that all members in your club have received the Agenda, as it was mailed to all Clubs prior to the AGM/Convention.
- (ii) Seek input from Club Members on how they feel about the Agenda Items, elections, and the proposed National Budget.
- (iii) Discuss all Agenda Items at your club meeting and seek your club's view.
- (iv) Remind the members that at the AGM/Convention you may possibly vote differently to their direction, as a result of the discussion on the AGM/Convention floor. If delegates had to follow the Clubs direction we could do without the AGM/Convention and have a simple mail vote.

4. Preparation

- (i) Take time to read the enclosed Minutes of the previous National Convention. This will help you to understand the sequence of business and the manner in which the Agenda Items are presented.
- (ii) It will assist if you fully acquaint yourself with the Associations existing Constitution and Apex Manual under which this Meeting will be conducted.
- (ii) Familiarise yourself with the Rules of Debate and Meeting Procedure followed by the Association. Discuss any Rules you may not understand with more experienced Apexians.
- (iv) Assess your own ability as a public speaker. It may assist if you visit a debate and objectively compare your own delivery etc.
- (v) Obtain knowledge of the procedure and the atmosphere present at a National AGM by talking with previous Delegates and others who have attended the AGM.
- (vi) Study the items being presented from all angles - Member, Club, Association, both for and against. This will give you a better appreciation of the Agenda Items and possibly an idea of the arguments that may be presented. Ensure you gain as much background material as possible.
- (vii) The Agenda should be read in detail. The preparation of written notes will assist your preparation for the debate.
- (viii) Don't be afraid to contact the mover of an Agenda Item and ask why they want it passed.

5. Whilst at the National Convention/AGM

- (i) Delegates will be given ample time to ask questions during the Delegates Briefing. **The Business Session is a period for debate and not for questions and clarification that should have occurred at the Delegates Briefing.**
- (ii) At the Delegates Briefing, and on other occasions, take the time to compare notes with other Delegates.
- (ii) If you have a subject to introduce, ensure that you have assembled all the necessary information beforehand so that nothing is missed.
- (iv) Remember, the time for speaking is limited and you cannot have several attempts to get the message across. After introducing your Agenda Item, you only have one other opportunity to speak - the right of reply - and this is normally limited to two minutes, and this closes the debate.

6. Your role as Delegate

- (i) As a Delegate, you will normally move any Agenda Items submitted by members in your club, and speak in support of them. Make certain that you are fully prepared when the item is called, because it may well be called at a different time than that first printed in the Agenda.
- (ii) When voting is required on Agenda Items on which you have been given a club opinion, you should have regard to that opinion. However, where new material, Amendments or Late Agenda Items are introduced, you should always vote in what you consider is in the best interest of Apex as a single Association.
- (iii) It is important to be aware that you will be required to report back to your club on the discussion and decisions made at the AGM/Convention. There is a page at the end of each Motion to summarise your clubs direction, your vote, and the result of the Motion, amendments and any pertinent arguments and comments that were raised during the debate.
- (iv) Be short, sharp and concise when speaking. Get to the point, don't preach or grandstand.

7. Candidates for National Office

It is your responsibility to seek out and talk to all candidates for National Office. There will be no election for National President, there being only one nomination for this position.

8. Finally

The cooperation of everyone in attending to matters in the Agenda will ensure that the Business of this National AGM/Convention is dealt with in an efficient manner.

This is important as the National AGM/Convention provides the direction for our Association, at a critical time in our Association's history. You are an integral part in this process. While the National AGM/Convention is the critical decision making process for our Association, which demands our serious and considered opinions, it is also an annual celebration for Apex. While all of the rules, the dos and don'ts might sound officious, they are designed to expedite the business of the AGM/Convention. By observing them, we will all enjoy the celebration of Apex fellowship, and continue to grow, learn, make friends and have fun!

NATIONAL CONVENTION PROCEDURES

1. Attendance

Delegates must attend all sessions of the National Convention, unless expressly excused by the National President.

2. Absence

Clubs not personally represented at the National Convention will only be entitled to a proxy vote if a correctly completed and signed proxy form is provided at the delegates briefing.

3. Agenda Items

All Agenda Items appearing on the Agenda, or added to the Agenda, whether or not they emanate from Reports, must be moved formally.

The proposer will be called upon to move the Agenda Item and a seconder will be called for. The proposer will then be called upon to speak to the Agenda Item, and then the Agenda Item will be open to the floor for debate. Debate on all Agenda Items will be on a "for" and "against" basis unless the Chairperson sees fit to vary this procedure.

The proposer of each Agenda Item will be afforded the right of reply. No further debate will thereafter be allowed, and the matter will immediately be put to the vote.

There is no right of reply on an amendment; however the mover of an original Agenda Item, which has subsequently been amended, does maintain the right of reply to the amended Agenda Item in accordance with Apex Meeting Procedure.

4. Amendments

Any Delegate, other than the mover or seconder of an Agenda Item under discussion, shall be entitled to move an amendment.

A seconder shall be required for all amendments. Amendments will be dealt with one at a time, subject to the foreshadowing of further amendments.

5. Reports

Committee and other Reports will be introduced by the Business Session Chairperson in the first instance.

The responsible Committee Chairperson may update the Report if new information is to hand, following which questions from the floor will be invited. A Report may be formally moved for adoption, seconded and voted upon for acceptance, rejection or referred back to the Committee for further report.

6. Voting

Voting on all matters before the meeting is restricted to Delegates only. All voting will be by a show of voting sticks, or by written ballot [Poll Vote]. Voting sticks are to be held in such a manner as to allow the gallery to observe the voting.

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The result of all votes will be announced by the Chairperson, and will be recorded in the Minutes, if required.

The Chairperson does not have a casting vote in the event of a tie.

All Constitutional Amendments, including amendments of existing clauses and addition of new clauses, will require a 3/4 majority of those entitled to vote and who vote. No Constitutional changes may be introduced as late agenda items.

All other matters will be decided by a simple majority, including voting for the admission of late Agenda Items to the Meeting.

All elections shall be determined by written ballot. All elections are preferential and require every Nominee to be voted upon in sequence (1, 2 etc).

7. Late Agenda Items

No late business items shall be admitted to the Agenda, unless notified in writing to the National Board before the close of the delegates briefing. Any late agenda items that **are not** in the best interests of the Association will be ruled as such by the Chairperson of the meeting (usually the National President in consultation with his/her advisors). A late agenda item which is in the best interests of the Association but has good reason to be introduced to the members late, will be put to the floor for acceptance. The members will then decide by simple majority if the motion should be debated.

No document can be distributed to Delegates unless prior permission is received from the National President.

8. Quorum

A quorum is one half of the total number of Delegates entitled to attend the AGM.

9. Drinking and Smoking

Consumption of alcohol and smoking is forbidden in the Business Session at all times.

10. Dress Standards

Delegates are to be appropriately dressed for the occasion. Thongs, board shorts, singlets or other inappropriate dress will result in the delegate being refused entry to (or ejected from) the venue.

11. Trophies

All trophies are required to be sent to National Office for permanent storage. Individual trophies and certificates will be given to all trophy winners at the AGM.

It is the responsibility of the Regional Communicators to ensure that any National Trophy held by a Club in their Region are sent to National Office.

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Awards are;

Club Awards

Apex Australia Newsletter Award
Apex Australia Publicity Award
Apex Australia Convention /AGM Travel Award
Apex Australia Service Project Award
Apex Australia International Service Award
Apex Australia Citizenship Initiative
Apex Australia Club of the Year

Region Award

Apex Australia International Convention attendance

Individual Member Awards

Apex Australia Apexian of the Year
Apex Australia Best First Year Apexian
Apex Australia Young Apexian of the Year
Apex Australia Public Speaking Award
22 Year Service Award
27 Year Service Award
The Golden Stirrer

Regional Communicator Award

Apex Australia Regional Communicator of the Year

12. General

All speakers must wait to be recognised or called upon by the Chairperson (except that a point of order may be raised at any time). Speakers must stand, introduce themselves and identify the club that they are representing before speaking.

Apexians and guests in the gallery are invited to speak on any matter before the Chair. To be recognised by the Chair, they should move towards one of the microphones in the gallery, and await the call from the Chairperson. However at all times, priority in speaking will be given to Delegates.

Speakers are requested to be brief and to the point. Time allocated to speakers will be strictly controlled by the Sergeants at Arms, on instruction from the Chairperson, who will retain discretion at all times.

Speakers invited to address the AGM are to be afforded the respect of all in attendance.

MOTION 1. NATIONAL DIRECTORS – NATIONAL BOARD

Motion 1A:

“THAT the election of the following directors of The Association of Apex Clubs of Apex Australia Ltd (acting as the 2019/2020 Apex Australia National Board) be endorsed”;

**DIRECTOR – SECRETARY &
COMMUNICATIONS**
(and Deputy Chairperson)

Bethany Paterson SA

DIRECTOR - TREASURER

Jared King SA

DIRECTOR – RC COORDINATOR

Adam Stewart QLD

DIRECTOR – INTERNATIONAL RELATIONS

Neal Molineaux NSW

DIRECTOR - DATABASE

Leon Budden SA

LEGAL AND COMPLIANCE COMMENT:

Simple Majority Required

DIRECTION OF REGION:

FOR

☐

AGAINST

☐

COMMENTS FROM REGION:

NOTES OF DISCUSSIONS:

I VOTED: For / Against

RESULT: Carried / Lost

Motion 1B:

“THAT Michael Godfrey be confirmed as a Director of The Association of Apex Clubs of Apex Australia Ltd and endorsed as 2019/2020 Apex Australia National President”;

DIRECTOR - NATIONAL PRESIDENT

Michael Godfrey

WA

LEGAL AND COMPLIANCE COMMENT:

Presidential Nomination received in time and in order. No other nominations received.

Members to endorse by simple majority vote.

DIRECTION OF REGION:

FOR

☐

AGAINST

☐

COMMENTS FROM REGION:

NOTES OF DISCUSSIONS:

I VOTED: For / Against

RESULT: Carried / Lost

MOTION 2 – 2018/2019 APEX AUSTRALIA ACCOUNTS – NATIONAL BOARD

An Electronic copy of the 2018/2019 Apex Australia Accounts can be located within Club Resources with the Apex Australia website www.apex.org.au

Motion:

“THAT the 2018/ 2019 Apex Australia accounts be accepted as tabled at the AGM (and as displayed on the Apex Australia website www.apex.org.au)”

LEGAL AND COMPLIANCE COMMENT:

Simple Majority Required

DIRECTION OF REGION:

FOR

☐

AGAINST

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COMMENTS FROM REGION:

NOTES OF DISCUSSIONS:

I VOTED: For / Against

RESULT: Carried / Lost

MOTION 3 – PROPOSED BUDGET - NATIONAL BOARD

An Electronic copy of the 2019/2020 National Budget can be located within Club Resources with the Apex Australia website: www.apex.org.au

If your club needs access, or are having difficulties logging in please contact your Regional Communicator.

Motion:

“THAT the proposed budget for the Apex Association for 2019/2020 be accepted as tabled at the AGM”.

LEGAL AND COMPLIANCE COMMENT:

Simple Majority Required

DIRECTION OF REGION:

FOR

☐

AGAINST

☐

COMMENTS FROM REGION:

NOTES OF DISCUSSIONS:

I VOTED: For / Against

RESULT: Carried / Lost

MOTION 4 – '20 FOR 20' CAMPAIGN – NATIONAL BOARD

Preamble/Introduction

The National Board proposes that the Apex Clubs of Australia implement the '20 for 20' campaign.

The aim is to significantly increase membership across Australia. Each Apex Club is encouraged to set a target to increase membership growth by at least 20% by the 2020 Convention (eg. A club of 10 is encouraged to devote time effort and energy to inducting 2 new members).

Implementation:

- Apex seeks to increase club membership nationally by an average target of 20%
- the National Board provide resources, promotional materials, systems and assistance to the Regional Communicators who will spearhead the campaign;
- the Apex Club that has the largest percentage membership growth in that period receives two free member registrations to the 2020 National Convention (not including travel or accommodation).
- Project to be administered by an oversight committee of three members of the national board, including the National President and the remaining members being Regional Communicators.

Motion:

“THAT the Apex Clubs of Australia implement a national service project, the '20 for 20' Campaign, to urgently address and improve Apex membership and recruitment processes. That every Apex Club in Australia be strongly encouraged to increase their club membership by 20% by the 2020 National Convention, supported by the National Board and the Regional Communicators”.

LEGAL AND COMPLIANCE COMMENT:

Delegates' options are this project or Bairnsdale's Lifeline Project. Projects run for a 12 month period and are voluntary participation by club. Simple Majority Required.

DIRECTION OF REGION:

2019 National Convention Agenda

FOR

AGAINST

☐☐

COMMENTS FROM REGION:

NOTES OF DISCUSSIONS:

I VOTED: For / Against

RESULT: Carried / Lost

MOTION 5 – LIFELINE – BAIRNSDALE APEX CLUB

Preamble/Introduction

The Apex club of Bairnsdale wishes to propose that Apex clubs across Australia support Lifeline Australia by way of a fundraising event such as a trivia night in their local community. Funds raised will be donated to either Lifeline National or to their local/regional office. Many Lifeline offices are located close to Apex clubs.

Mental health and wellbeing is a significant focus for the National and state governments, and also local communities. In rural areas of Australia, in which many of our clubs are located, lifeline is considered a key player supporting mental health across the country.

Lifeline indicates that “people who call the 24-hour crisis support line do so for a range of reasons including but not limited to; family and relationship concerns, crisis support, suicide prevention, matters relating to abuse and violence, support and information about drug and alcohol use and loneliness”. The online Crisis Support Chat Service is also significantly utilised by young Australians where “84% of online crisis chat contacts are between the ages of 25 and 44, with the main group being 25-34 years of age (25%) and more than 40% of online crisis chat contacts are from rural and remote locations.” The youth represented in these statistics aligns with our membership base and stakeholders from Apex and our regional communities.

The Apex club of Bairnsdale holds an annual trivia night often raising \$1500 profit for a community organisation. We believe that many other clubs could raise much more given the membership, population and support in their local community. The club is willing to put together a toolkit for other clubs to hold this trivia fundraiser in their local community.

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The toolkit would consist of:

- 10 rounds of question and answer sheets
- X2 picture card rounds and answers
- Ideas for raffle prizes
- Ideas for games in between rounds, and;
- ideas of the type of venue etc to use and costs to community to attend ie ticket costs.

Proposed costs:

- National Board: No cost. Support of resource toolkit available to clubs digitally via the Apex website or one drive.
- Individual clubs: outlay of venue hire, printing of resources such as question and answer sheets and picture rounds.

Profits:

The Apex club of Bairnsdale is proud to say last year we were able to donate \$1700 to Lifeline Gippsland in 2018.

If 80 clubs could raise \$1500 this would equate to \$120,000.00 for Lifeline Australia.

Lifeline offices are located all over the country:

<https://www.lifeline.org.au/about-lifeline/lifeline-locations>

Motion:

“THAT the Apex Clubs of Australia implement a national service project, to support Lifeline Australia as the National Project from 2019- 2020 by way of a trivia night which not only raises money for the cause, but also brings the community together for a social event.”

LEGAL AND COMPLIANCE COMMENT:

Delegates' options are this project or the National Board's '20 for 20' Project. Projects run for a 12 month period and are voluntary participation by club. Simple Majority Required.

DIRECTION OF REGION:

FOR

☐

AGAINST

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COMMENTS FROM REGION:

NOTES OF DISCUSSIONS:

I VOTED: For / Against

RESULT: Carried / Lost

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APPENDIX 001 - 2018 NATIONAL CONVENTION MINUTES

2018 NATIONAL CONVENTION – MEETING MINUTES



2018 AGM/National Convention Meeting Minutes



Location: Wagga Wagga, NSW – Hosted by South Wagga Apex Club

Date: Saturday 6th October 2018

Meeting Start: 9:10am AEST

Preliminary Business Session

1.0 Welcome

- 1.1 **Convention Officially Opened** – Officially opened the Convention and welcomed the attendees.
- 1.2 **Minutes Silence** – Incoming National President Neal Molineaux led a one minutes silence for those Past & Present Apexians who had passed away during the past year.
- 1.3 **Ideals of the Association of Apex Clubs of Australia** led by Brian Powe
- 1.4 **Charge to the Delegates** – Tim Sheather, President of South Wagga Apex, welcome the delegates and reminded them of their responsibilities and duties on the floor of the AGM/Convention and propos a toast to the delegates.

2019 National Convention Agenda

2018 NATIONAL CONVENTION – MEETING MINUTES

2.0 Roll Call			
2.1 Attendees			
<u>NATIONAL BOARD</u>			
<u>ELECTED DIRECTORS</u>			
Neal Molineaux	Leon Budden	David Sloss	Michael Godfrey
Adam Stewart	Bethany Paterson	Moses Abraham	
<u>APPOINTED</u>			
Liam Scott	Craig Martin	Brendan Hardy	
<u>REGIONAL COMMUNICATORS</u>			
Region 1 QLD	Apology	Region 9 VIC	Michael White
Region 2 QLD	Tara Spotswood	Region 10 TAS	Karina Crutch
Region 3 QLD	Luke Skele	Region 11 SA	Raff Stomaci
Region 4 QLD/NSW	Apology	Region 12 SA	Raff Stomaci
Region 5 NSW	Geoff Harris	Region 13 WA	Allen Hingston
Region 6 NSW	Wayne McCloskey	Region 14 WA	Emma Jackson
Region 8 VIC	Karina Crutch		
Appologies			
<u>CLUBS PRESENT/REPRESENTED</u>			
48 Clubs present out of 92 Clubs (eligible to vote)			
<u>DELEGATE</u>	<u>CLUB</u>	<u>PROXY</u>	
	ALBANY	Allen Hingston	
	ALBANY CREEK		
Luke Corke	ALBURY		
Elise Malberg	BAIRNSDALE		
	BALLARAT	Michael White	
Ben Curnow	BEAUFORT		
David Cook	BEROWRA		
	BIGGENDEN	Tara Spotswood	
	BILOELA		
Jamie Vincent	BLACKTOWN		
	BORDERTOWN		
	BRAIDWOOD		
	BRIDGETOWN		
	BRISBANE CITY	Neal Molineaux	
William Ansombe	BRISBANE VALLEY		
Tara Spotswood	BUNDABERG		
	BUNBURY	Allen Hingston	
Anton Mann	BUSSELTON		
	CABOOLTURE		
	CENTRAL AUSTRALIA		

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Lynsee Mason	CHINCHILLA	
	CLARE AND DISTRICT	Raff Stomaci
Lahlan Mccoll	COBRAM/BAROOGA	
	COROWA	
	CORRIGIN	
	CRYSTAL BROOK	
	DALBY	
	DARLINGTON POINT	Wayne McCloskey
	DELORAIN	
	DOWERIN/GOOMALLING	
	DROUIN	
	ECHUCA MOAMA	
	ESPERANCE	Allen Hingston
	EUROA	
	FINLEY	Wayne McCloskey
Phil Watson	FRASER COAST	
Raff Stomaci	GAWLER	
Emma Jackson	GERALDTON	
	GLOUCESTER	
	GOONDIWINDI	Jess Brinkmann
	GOROKE	
	GUNNEDAH	
	GYMPIE	Tara Spotswood
	HERBERT RIVER	
Amanda White	HOPPERS CROSSING	
Michael White	HORSHAM	
	INVERELL	
	JAMESTOWN	Raff Stomaci
	JERILDERIE	Wayne McCloskey
Adam May (Moose)	KADINA	
Lewis Shepperd	KARRATHA	
	KATANNING	Allen Hingston
	KEITH	
	KIMBA	
	KINGBOROUGH	
	KOJONUP	
	KUNUNURRA	
	LATROBE	Karina Crutch
	LEONGATHA	
	LOXTON	
	MACKAY	
	MAITLAND SA	
	MALENY	Leith Hall
	MANJIMUP	Allen Hingston
	MANSFIELD	

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2018 NATIONAL CONVENTION – MEETING MINUTES

	MILTON/ULLADULLA	
	MOE	
	MONTO	
	MOUNT BARKER	
	MOUNT ISA	
	MOURA	
	MURGON	Tara Spotswood
	MURRAYLANDS	
	MURWILLUMBAH	
	MUSWELLBROOK	
	NAMBOUR	
Brett Rumball	NARACOOORTE	
	NORTHAM	
	OBERON	
	PADTHAWAY	
	PERTH	Emma Jackson
	PINGELLY	Allen Hingston
	PORT AUGUSTA	
	REMARK	
Tyson Cambell	ROMA	
	ROSS RIVER	
	RUTHERGLEN	Wayne McCloskey
	SANDON COUNTY	
	SARINA	
	SINGLETON	
Tim Sheather	SOUTH TOOWOOMBA	
	SOUTH WAGGA	
	SOUTHPORT	
	ST GEORGE	
	STAWELL	
	TAMAR	
	TARA	
Gavin Mingay	TOOWOOMBA	
	TOWNSVILLE	
	TRARALGON	Karina Crutch
	TULLERMARINE/ESSENDON	
	ULVERSTONE	
	WAIKERIE	
	WANDOAN	
	WARIALDA	
	WARRACKNABEAL	Michael White
	WARWICK	
	WAUCHOPE	Geoff Harris
	WENTWORTH	
	WHYALLA	Raff Stomaci

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2018 NATIONAL CONVENTION – MEETING MINUTES

Chris Van Malsem
Michael Godfrey

WODONGA
WONGAN HILLS
YARRAM

2.3 Introduction of Guests

GUESTS

Daniel Lascelles – Kadina Apex
Jacob Venning – Kadina Apex
Dale Sawley – Kadina Apex
Will Bayley – Naracourt Apex

Samuel Wittwer – Kadina Apex
Paula Venning – Kadina Apex
Adrian Salter – Cobram/Barooga Apex
Peter Gray – Goondiwindi Apex

James Turner Goondiwindi Apex
Tomas Guerin – Toowoomba and Apex
Camps

Rachal Trehearn – Goondiwindi Apex
Emma-Kate Currie – Fraser Coast Apex

Bec Kuhn – Fraser Coast

David Rosella – South Wagga Apex

Luke Skele – Goondiwindi Apex

Andrew Roberts – South Wagga Apex

Ben Grafe – Kadina Apex

Brendan O'Kelly – Bairnsdale Apex

Kassy O'Kelly – Bairnsdale Apex

Richard Livermore – South Wagga Apex

Maninder Sandhu - AON

Mark Boehm – Wodonga Apex

Craig Murdoch – Wangaratta Senior
Active

Kym Crawford – South Wagga Apex

Nadi O'Donnell – Hoppers Crossing Apex

Maggie Vincent – Blacktown Apex

Jason Hewett – Chinchilla Apex

Ross Cardillo – Chinchilla Apex

Roy Woods – Chinchilla Apex

Carol Woods – Chinchilla Apex

Bossie Hartwick – Chinchilla Apex

Kevin Van Helfteren – Karratha Apex

Mick Cattell Couth Wagga Apex

INTERNATIONAL

Apex Global Chair Eshwar Elango (and
Apex India

Haque Anamul – Apex Bangladesh

Brian Smith – Apex Singapore

Lily Kaur – Apex Malaysia

PAST NATIONAL PRESIDENTS

Moses Abraham

Mark Ballin

Matthew O'Donnell

LIFE MEMBERS

Geoff & Roslyn Molineaux

Greg Murdoch

Peter McCloskey

Roy & Carol Woods

Geoff Molineaux

Craig Murdoch

2019 National Convention Agenda

2018 NATIONAL CONVENTION – MEETING MINUTES

Ian Curren
Neil Sawley
Bossie Hartwig

Jamie Vincent
David Venning

APEX FOUNDATION

Brian Powe

Apex National Office

Liam Scott

2.4 Apologies

Matthew Mason - Region 1 RC

Jim McNall – Life Member Fraser Coast –
Past National President

Leith Hall – Region 4 RC

Ned Golding – Clare Apex, Past National
President

Mark O'Donnell Past National Director

Steve Gribbin Past National President

Ollie Dowd

Keith Harry Hodges

Deputy Prime Minister Michael

McCormack

2019 National Convention Agenda

2018 NATIONAL CONVENTION – MEETING MINUTES

Business Session

6.0 Reports

- 6.1 **Motion 1a – National Board** – Endorse current appointment of the 2018-2017 Apex Australia National Board.

Motion;

“THAT the election of the following directors of The Association of Apex Clubs of Apex Australia Ltd (acting as the 2018/2019 Apex Australia National Board) be endorsed”;

DIRECTOR – SECRETARY (and Deputy Chairperson)	Leon Budden	SA
DIRECTOR - TREASURER	David Sloss	QLD
DIRECTOR - PROJECTS & COMMITTEES	Michael Godfrey	WA
DIRECTOR - COMMUNICATIONS	Bethany Paterson	SA
DIRECTOR - RC CO-ORDINATOR	Adam Stewart	QLD

Moved; National Board

Second; Kadina Apex Club

Vote; Carried

- 6.2 **Motion 1b – National Board** – Endorse current appointment of the 2018-2017 Apex Australia National President.

Motion;

“THAT Neal Molineaux be confirmed as a Director of The Association of Apex Clubs of Apex Australia Ltd and endorsed as 2018/2019 Apex Australia National President”

Moved; National Board

Second; South Wagga Apex Club

Vote; Carried

2019 National Convention Agenda

2018 NATIONAL CONVENTION – MEETING MINUTES

Presentation of 2017/18 National Apex Accounts – Michael Godfrey

- Broader discussion of the accounts as displayed on the Apex Australia website.

Motion 2;

"THAT the 2017/ 2018 Apex Australia accounts be accepted as tabled at the AGM (and as displayed on the Apex Australia website www.apex.org.au)"

Moved; National Board

Second; No second

Vote; No vote – see further notes at the end

6.3 **Immediate Past National President Report** 2017/2018 – Moses Abraham

6.4 **2018/2019 National President Report** – Neal Molineaux

6.5 **Finance Report & 2017/2018 Budget** – David Sloss

- Further discussed the Report as displayed on the Apex Australia Website.

Motion 3;

"THAT the proposed budget for the Apex Association for 2018/2019 be accepted as tabled at the AGM".

Moved; National Board

Second; Naracourt Apex Club

Speakers; No Speakers

Vote; Carried

2019 National Convention Agenda

2018 NATIONAL CONVENTION – MEETING MINUTES

7.0	Agenda Items/Motions
------------	-----------------------------

7.1 **Motion 4 – Association Project**

Motion;

"THAT the Apex Clubs of Australia Raise awareness of the Apex Children's Chalet (The Magic Castle) and helps raise funds, to go towards the ongoing up keep of the Chalet, for its 40th year in 2019 as the 2018/19 Association Project to Help Raise \$40,000 for 40,000 Aussie Kids in the 40th Year".

Moved; Blacktown Apex Club

Second; Hoppers Crossing Apex Club

Speakers; Against – Manjimup Apex Club
Right of reply - Blacktown Apex Club

Vote; Carried

7.2 **Motion 5 – Apex Mentoring**

Motion;

"THAT the Apex Clubs of Australia accept and endorse the Albury Apex Mentoring program and that it be incorporated into the Apex national training agenda and it be placed on the Apex Australia website as a resource for clubs".

Moved; Albury Apex Club

Second; Blacktown Apex Club

Speakers; Against – Bairnsdale Apex Club

Vote; Carried

2019 National Convention Agenda

2018 NATIONAL CONVENTION – MEETING MINUTES

7.3 Motion 6 – Donation Guidelines to Individuals

Motion;

"THAT the Apex Clubs of Australia accept the 'Apex Australia Guidelines on Donations to Individuals' to assist Clubs in making donations".

Moved; Fraser Coast Apex Club

Second; Kadina Apex Club

Speakers;

Vote; Carried

8.0 Presentations

8.1 **Apex Foundation** – Brian Powe

8.2 **Apex Magic Castle** – Jamie Vincent

8.3 **Apex Camps** – Thomas Guerin

8.4 **AON Insurance** – Maninder Sandhu

8.5 **Overseas Bursary** – Craig Martin
Craig Martin gave a details summary of the Bursary in the Philippines and Lombok, also an update on the current Teacher in Lombok and her experience to date.

8.6 **2019 National Convention** – Kadina Apex Club

9.0 Fines Session

9.1 **Fines Session**
\$100.96

9.2 **Motion for Donation of Fines Money**

Motion;

"That moneys collected from this National Convention fines sessions get distributed to the Oz Defence Youth Choir

Moved; South Wagga Apex Club

Second; Rutherglen Apex Club

Vote; Carried

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2018 NATIONAL CONVENTION – MEETING MINUTES

A	National Awards – (were announced at Saturday Lunch & Gala Dinner)
10.1	Senior Serving Apexian Awards (Gala Dinner) 22 Years Anton Mann – Busselton Apex Club
10.2	Whopper Gavel Award Fraser Coast Apex Club
10.3	Fiji Kava Bowl Award Kadina Apex Club
10.4	John Stokes Boomerang Award Region 3 QLD/NSW
10.5	Eric Hooper Service Award Not Awarded
10.6	Newman O'Dea Association E-News or Dinner Notice Award Kadina Apex Club
10.7	Lorraine Jansen Best Website or Social Media Award Bairnsdale Apex Club
10.9	Donald Mackay Citizenship Award Kadina Apex Club
10.10	Langham Proud Regional Communicator of the Year Award Karina Crutch – Region 7
10.11	Apex Australia Best Club Award (Gala Dinner) Bundaberg Apex Club
10.12	Harry Hodges Best First Year Apexian Award (Gala Dinner) William Anscombe – Brisbane Valley Apex Club
10.13	Sir John Buchan Young Apexian of the Year Award (Gala Dinner) Jesse Brinkman – Goondiwindi Apex Club
10.14	Ewan Laird Apexian of the Year Award (Gala Dinner) Peter Grey – Goondiwindi Apex Club

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2018 NATIONAL CONVENTION – MEETING MINUTES

- 10.15 **Apex Month Publicity Award**
Busseton Apex Club
- 10.16 **Bevan Ruff Public Speaking**
Ainsley Sheppard – Fraser Coast Apex Club
- 10.17 **VIP Awards**
Brendan O'Kelly – Bairnsdale
Daniel Lascelles – Kadina
Elise Malberg – Bairnsdale
Emily Clarke – Goondiwindi
Jade Mooney – Brisbane Valley
Jesse Brinkmann – Goondiwindi
Karina Crutch – Bairnsdale
Kassandra O'Kelly – Bairnsdale
Marty McKenzie – Goondiwindi
Quentin Blundsdon – Busseton
Rachel Trehearn – Goondiwindi
Samuel Wittwer – Kadina
Sarah Russell – Esperance
William Anscombe – Brisbane Valley
-

11.0	Meeting Closure
11.1	Business Session closed at 1:10pm, where delegates and guests enjoyed a 'Taste the Riverina' session at local businesses – Knights Meats & The Thirsty Crow.
12.0	Attachments
12.1	2016 National Convention Meeting Minutes
12.2	2016/2017 Audited Accounts
12.3	2017/2018 National Budget

12.1	2017 National Convention Meeting Minutes
	Annexed hereto
12.2	2017/2018 Apex Accounts
	Raff Stomaci from Gawler Apex Club noted a discrepancy at the delegates briefing in the figures relating to the funds held by the foundation.
	Further notes – no speakers for and against, no motion to lie, no other motion or discussion of any kind.
	Annexed hereto

2019 National Convention Agenda

2018 NATIONAL CONVENTION – MEETING MINUTES

12.3 2018/2019 National Budget
Annexed Hereto
No further notes

2019 National Convention Agenda

ASSOCIATION OF APEX CLUBS OF AUSTRALIA LTD AND ITS CONTROLLED ENTITIES Budget for 2018 -2019 Financial Year GENERAL ACCOUNT

	2019 Budget \$	2018 Actual \$
INCOME		
1 Interest Received	200	120
2 AGM Registration	0	355
3 Net Foundation Income	45,000	0
4 Sundry Income		330
5 National Fees (net)	198,750	200,067
TOTAL INCOME	243,950	200,871
EXPENDITURE		
<u>NATIONAL CONVENTION</u>		
6 Guests/Guest Speakers	1,000	
7 Awards & donations	6,500	1,129
8 Delegate Registrations	7,000	5,000
9 Board Meeting Travel	0	5,659
10 Venue		4,545
11 Delegate Accommodation	0	1,454
12 National Convention Travel Fund	5,000	
13 Sundry	500	83
sub total	20,000	17,870
<u>NATIONAL BOARD & REGIONAL COMMUNICATORS</u>		
14 Board expenses - other	0	1,568
15 Apex Apparel & badges	1,750	1,571
16 Board Meeting Travel	12,500	14,875
17 Board Meetings- venue and accommodation	6,500	1,947
18 Regional Communicator travel, training & accommodation	10,300	
19 Member Training	3,000	0
sub total	34,050	19,961
<u>ALLOWANCES & REBATES</u>		
20 National President	7,500	
21 National board	9,000	
22 Regional Communicator Rebate	6,500	
sub total	23,000	17,873
<u>INTERNATIONAL RELATIONS</u>		
23 Apex Global Meeting	5,000	
24 IR - Including future funding for Apex Global	1,000	
25 Fourth ideal travellers fund	3,000	
sub total	9,000	0
<u>OTHER EXPENSES</u>		
26 Audit Fees	6,600	8,000
27 AAFTA National Final	2,000	11,818
28 Bank Charges	900	884
29 Storage	1,200	735
30 ASIC Fees	2,700	48
31 Insurance Premiums	75,000	75,339
32 Marketing grants	9,700	0
33 Marketing & publicity	1,000	4,064
34 Membership Database	5,000	480
35 Apex Supply House (new member kits etc)	6,000	4,014
36 Office Expenses - printing, postage, telephone and	7,000	878
37 Company Secretary	36,000	54,497
38 Software	2,000	277
39 Staff Travel & training		6,626
40 Sundry Expenses	800	709
41 Website	2,000	936
sub total	157,900	169,305
TOTAL EXPENDITURE	243,950	225,009
NET SURPLUS (DEFICIT)	0	-24,138

Club Fee for 2018/19 will be \$1,300 per club plus \$55 per member.

**ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC
AND ITS CONTROLLED ENTITIES**

ABN 52 057 197 350

**FINANCIAL REPORT
FOR THE YEAR ENDED
30 June 2018**



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ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC.

AND ITS CONTROLLED ENTITIES

NATIONAL BOARD REPORT

Your National Board members submit the financial report of the Association of Apex Clubs of Australia Inc. and its controlled entities for the year ended 30 June 2018.

National Board Members

The names of the National Board members throughout the year and as at the date of this report are:

Moses Abraham

Michael Godfrey

Neal Mollineaux

David Sloss

Leon Budden

Mark O'Donnell

Matthew O'Donnell

Principal Activities

The principal activity of the Association during the financial year was to provide a volunteer based organisation that is secular and non-partisan, promoting active citizenship and charitable outcomes.

Apex is involved in youth development and community strategies aimed at meeting social, educational and health priorities.

Significant Changes

There have been no significant changes in the nature of the Association's activities during the year.

The deficit of the Association and its controlled entities for the year was \$18,406.

Signed in accordance with a resolution of the National Board

Moses Abraham

NATIONAL PRESIDENT 2017/18

Dated this 4th day of October 2018

2019 National Convention Agenda

ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC ABN 52 057 197 350

STATEMENT BY MEMBERS OF THE BOARD

The National Management Board has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies described in note 1 to the financial report.

In the opinion of the committee the financial report as set out on pages 1 to 13:

- 1 Presents a true and fair view of the financial position of the Association of Apex Clubs of Australia Inc as at 30 June 2018 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the Australian Charities and Not-for-Profits Commission Act 2012 and the Associations Incorporations Act 2009 (New South Wales)
- 2 At the date of this statement, there are reasonable grounds to believe that the Association of Apex Clubs of Australia Inc will be able to pay its debts as and when they fall due.
- 3 The provisions of the Charitable Fundraising Act 1991 and the regulations under the Act and the conditions attached to the authority have been complied with.
- 4 The internal controls exercised by the Association are appropriate and effective in accounting for all income received.
- 5 No matters or circumstances have arisen since the end of the financial year which significantly affect or which may significantly affect the operations of the association, the results of those operations, or the state of affairs of the association in future financial years,

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:

Moses Abraham
National President

Dated the 4th day of October 2018

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**ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC
AND ITS CONTROLLED ENTITIES
ABN 52 057 197 350**

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ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC ABN 52 057 197 350

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2018

GENERAL ACCOUNT			
	Note	2018 \$	2017 \$
INCOME			
Interest Received		119.97	198.00
AGM Registration		354.56	355.00
Net Foundation Income		-	3,431.00
Insurance recoveries		-	22,452.00
Sundry Income		677.95	5,110.00
Contract Admin Costs to Association		-	40,000.00
National Fees (net)		200,066.64	195,988.00
TOTAL INCOME		200,870.94	267,534.00
EXPENSES			
<u>NATIONAL CONVENTION</u>			
Awards		1,129.11	-
Delegates Registration		5,000.00	7,660.00
Assoc Board Meeting Travel		5,659.46	5,723.00
Venue		4,545.45	-
National Board Accommodation		1,453.55	1,005.00
Sundry		82.64	427.00
		17,870.21	14,815.00
<u>NATIONAL BOARD</u>			
Board Expenses - Other		1,567.93	-
Board Apparel		1,570.55	2,116.00
Board Meeting Travel		14,875.49	10,371.00
Board Meeting Accommodation		1,947.27	-
		19,961.24	12,487.00
<u>ALLOWANCES</u>			
Honoraria		17,872.72	16,500.00

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ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC ABN 52 057 197 350

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2018

Note	2018 \$	2017 \$
EXPENSES (continued)		
<u>INTERNATIONAL RELATIONS</u>		
Apex Global Meeting	-	1,858
	<u>-</u>	<u>1,858</u>
<u>COMMUNICATIONS/TRAINING</u>		
Communication & Publications	-	8,980
	<u>-</u>	<u>8,980</u>
<u>OTHER EXPENSES</u>		
Audit Fees	8,000	8,000
AATFA National Final	11,818	-
Bad Debts	-	1,513
Bank Charges	884	691
Storage	735	2,100
Filing Fees	48	47
Insurance Premiums	75,339	93,978
Marketing/Publicity	4,064	7,901
Membership Database	480	1,760
New Member Kits	4,014	5,058
Office Expenses	878	3,526
Secretariat Fees	54,497	80,000
Software	277	325
Staff Travel & Training	6,626	812
Sundry Expenses	709	2,626
Website	936	450
	<u>169,305</u>	<u>208,787</u>
TOTAL EXPENSES	225,009	263,427
NET SURPLUS / (DEFICIT)	<u>(24,138)</u>	<u>4,107</u>

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ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC ABN 52 057 197 350

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2018

CHARITABLE ACCOUNT			
	Note	2018 \$	2017 \$
INCOME			
Interest Received - Charitable		149	331
<u>Foundation Income</u>			
Income Distributed		-	38,018
Net Foundation Income		-	38,018
AAFTA Income		348	7,807
Donations		6,700	- 2,714
Sundry Income - Charitable		5,320	-
TOTAL INCOME		<u>12,517</u>	<u>43,442</u>
EXPENSES			
<u>NATIONAL OFFICE</u>			
Bank Fees		84	1
Contract Admin Costs to Association		-	40,000
Donations		6,700	-
Sundry Expenses		-	634
		<u>6,784</u>	<u>40,635</u>
<u>OTHER</u>			
AATFA National Final		-	17,666
		-	17,666
TOTAL EXPENDITURE		<u>6,784</u>	<u>58,301</u>
NET SURPLUS/(DEFICIT)		<u>5,733</u>	<u>- 14,859</u>

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ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC ABN 52 057 197 350

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2018

APEX CONSOLIDATED INDUSTRIES			
	Note	2018 \$	2017 \$
INCOME			
Sundry Income		-	0.00
TOTAL INCOME		<u>-</u>	<u>0.00</u>
EXPENSES			
Sundry Expenses		-	0.00
TOTAL EXPENDITURE		<u>-</u>	<u>0.00</u>
NET SURPLUS/(DEFICIT)		<u>-</u>	<u>0.00</u>
 CONSOLIDATED NET SURPLUS/(DEFICIT) FOR THE YEAR AS FOLLOWS			
General Account		(24,138)	4,110.00
Charitable Fund		5,733	(14,859.00)
Apex Consolidated Industries		-	0.00
		<u>(18,406)</u>	<u>(10,749.00)</u>
 ACCUMULATED SURPLUS/(DEFICIT)			
Balance at beginning of year		501,675	512,424.00
Prior period adjustments		(20,153)	0.00
Add Consolidated Surplus/(Deficit) for the year		(18,406)	(10,749.00)
ACCUMULATED SURPLUS/(DEFICIT) END OF YEAR		<u>463,116</u>	<u>501,675.00</u>

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ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC AND ITS CONTROLLED ENTITIES ABN 52 057 197 350

ASSETS & LIABILITIES STATEMENT AS AT 30 JUNE 2018

Note	2018 \$	2017 \$
CURRENT ASSETS		
Cash	134,238	81,300
Investments	203,283	300,257
Stock	4,929	4,929
Receivables	29,872	15,991
Prepayments	17,245	23,604
Loan - Overseas Relief Fund	1,500	-
TOTAL CURRENT ASSETS	<u>391,067</u>	<u>426,081</u>
NON CURRENT ASSETS		
Investment	869,212	871,226
TOTAL NON CURRENT ASSETS	<u>869,212</u>	<u>871,226</u>
TOTAL ASSETS	<u>1,260,279</u>	<u>1,297,307</u>
CURRENT LIABILITIES		
Creditors & Accruals	4,719	3,187
TOTAL CURRENT LIABILITIES	<u>4,719</u>	<u>3,187</u>
NET ASSETS	<u>1,255,561</u>	<u>1,294,120</u>
MEMBERS' FUNDS		
Capital Profits Reserve	642,592	642,592
Young Apexians Leadership Fund	30,242	30,242
Apex Australia Club Marketing Fund	63,911	63,911
Founders' Fund	10,999	10,999
National Relief Fund	30,258	30,258
Apex Founders' Club	11,360	11,360
Bruce Kelman Fund	3,083	3,083
Accumulated Surplus	463,116	501,676
	<u>1,255,561</u>	<u>1,294,120</u>

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ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC ABN 52 057 197 350

STATEMENT OF CASHFLOWS FOR THE YEAR ENDED 30 JUNE 2018

	2018 \$	2017 \$
CASH FLOW FROM OPERATING ACTIVITIES		
Receipts from Members		
National Fee	186,186	195,988
AGM Registration	355	355
Insurance Receipts	0	22,452
Interest Received	269	530
Other Income	12,698	11,652
Insurance Costs	(75,338)	(93,978)
Operating Payments	(170,218)	(186,174)
Net cash provided by/(used in) operating activities	<u>(46,050)</u>	<u>(49,175)</u>
CASH FLOW FROM INVESTING ACTIVITIES		
Proceeds from decrease in investments	98,989	-
Purchase of property, plant & equipment	-	-
Net cash provided by investing activities	<u>98,989</u>	<u>0</u>
CASH FLOW FROM FINANCING ACTIVITIES		
Proceeds of borrowing	-	-
Payment of borrowings	-	-
Net cash provided by financing activities	<u>0</u>	<u>0</u>
Net increase/(decrease) in cash	52,939	(49,175)
Cash on hand at beginning of financial year	81,299	130,474
Cash on hand at end of financial year	<u><u>134,238</u></u>	<u><u>81,299</u></u>

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ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC ABN 52 057 197 350

NOTES TO & FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 1 – Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting obligations of the Associations Incorporation Act 2009 (New South Wales). The National Board has determined that the club is not a reporting entity.

The financial report encompasses the following entities:

- Association of Apex Clubs of Australia Inc
- Apex Australia Charitable Fund Inc
- Apex Consolidated Industries Ltd

The Association of Apex Clubs of Australia Inc and the Apex Australia Charitable Fund Inc are associations incorporated in New South Wales under the Associations Incorporation Act 2009 and Apex Consolidated Industries Ltd is a company incorporated under the Corporations Act 2001.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of these financial statements:

Income Tax

As the two incorporated associations are not-for-profit institutions in terms of subsection 50-5 of the Income Tax Assessment Act 1997, as amended, they are exempt from paying income tax. Apex Consolidated Industries Ltd is prima facie subject to income tax but has no assessable income.

Property, Plant & Equipment (PPE)

Property, plant and equipment are carried at cost less, where applicable, any accumulated depreciation.

Impairment of assets

At the end of each reporting period, the Board reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

Employee Provisions

The entities do not employ any staff and all workers are unpaid volunteers. Accordingly no provision is made for employee benefits.

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ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC ABN 52 057 197 350

NOTES TO & FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

Revenue and Other Income

Revenue is measured at the fair value of the compensation received or receivable after taking into account any trade discounts allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised upon receipt.

Grant and donation income is recognised when the club obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive or retain the contribution, recognition of the grant as revenue is deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

Goods and Services Tax (GST)

Revenue, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and Payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

NOTE 2: INVESTMENTS APEX FOUNDATION RESERVES

CURRENT

	2018	2017
	\$	\$
General Trust Reserve		
Balance at beginning of year	96,973	93,542
Net Income for year	2,015	3,431
Trust Closure	(98,988)	-
Closing Balance	<u>-</u>	<u>96,973.00</u>
Charitable Trust Reserve		
Balance at beginning of year	203,282	196,090
Net Income for year	9,785	7,192
Closing Balance	<u>213,067</u>	<u>203,282</u>
TOTAL CURRENT INVESTMENTS	213,067	300,255

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ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC ABN 52 057 197 350

NOTES TO & FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NON-CURRENT

Mascot Reserves Trust

Balance at beginning of year	871,226	840,401
Net Income for year	39,769	30,825
Closing Balance	<u>910,995</u>	<u>871,226</u>

NOTE 3: RECEIVABLES

Sundry Debtors	17,746	15,465
less Provision for Doubtful Debts	6,351	(5,249)
Overseas Relief Fund	5,775	5,775
TOTAL CURRENT RECEIVABLES	<u>29,872</u>	<u>15,991</u>

NOTE 4: CREDITORS & ACCRUALS

Sundry Creditors	1,000	3,187
GST Liability	3,718	-
TOTAL CREDITORS & ACCRUALS	<u>4,719</u>	<u>3,187</u>

NOTE 5: CAPITAL PROFITS RESERVE

During the year ended 31 August 1989 the Association sold to its former Secretariat premises at Mascot (Charitable Fund). An extraordinary profit of \$642,592 was earned in the Association account and was transferred to reserves during the subsequent financial period ended 30 June 1990.

NOTE 6: YOUNG APEXIALS' LEADERSHIP DEVELOPMENT FUND

Balance at beginning of year	30,242	30,242
Receipts	-	-
	<u>30,242</u>	<u>30,242</u>
Less Disbursements	-	-
Closing Balance	<u>30,242</u>	<u>30,242</u>

NOTE 7: AUSTRALIAN EXTENSION SUBSIDY FUND

Balance at beginning of year	63,911	63,911
Receipts	-	-
	<u>63,911</u>	<u>63,911</u>
Less Disbursements	-	-
Closing Balance	<u>63,911</u>	<u>63,911</u>

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ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC ABN 52 057 197 350

NOTES TO & FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 8: AUSTRALIAN FOUNDERS FUND

Balance at beginning of year	10,999	10,999
Receipts	-	-
	<u>10,999</u>	<u>10,999</u>
Less Disbursements	-	-
Closing Balance	<u><u>10,999</u></u>	<u><u>10,999</u></u>

NOTE 9: NATIONAL RELIEF FUND

Balance at beginning of year	30,258	30,258
Receipts	-	-
	<u>30,258</u>	<u>30,258</u>
Less Disbursements	-	-
Closing Balance	<u><u>30,258</u></u>	<u><u>30,258</u></u>

NOTE 10: APEX FOUNDERS CLUB

Balance at beginning of year	11,359	11,359
Receipts	-	-
	<u>11,359</u>	<u>11,359</u>
Less Disbursements	-	-
Closing Balance	<u><u>11,359</u></u>	<u><u>11,359</u></u>

NOTE 11: BRUCE KELMAN FUND

Balance at beginning of year	3,083	3,083
Receipts	-	-
	<u>3,083</u>	<u>3,083</u>
Less Disbursements	-	-
Closing Balance	<u><u>3,083</u></u>	<u><u>3,083</u></u>

NOTE 12: AUDITOR'S REMUNERATION

Audit Services	8,000	8,000
Other Services	-	-
TOTAL AUDITOR'S REMUNERATION	<u><u>8,000</u></u>	<u><u>8,000</u></u>

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ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC ABN 52 057 197 350

NOTES TO & FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

NOTE 13: RECONCILIATION OF CASHFLOWS TO NET INCOME/(DEFICIT)

Net Income/(Deficit) for year per accounts	(18,406)	(10,749)
<u>Add/(Less)</u>		
Increase/(decrease) in Prepayments	(6,359)	7,099
Increase/(decrease) in Debtors	(22,818)	6,855
Increase/(decrease) in Stock	-	(4,309)
Increase/(decrease) in Creditors	1,532	(6,621)
Income or Reserves Investments	-	(41,449)
Operating Cash Flows for the year	<u>(46,051)</u>	<u>(49,174)</u>

NOTE 14: OUTSOURCING OF SECRETARIAT OPERATIONS

On 12 October 2014 in order to gain efficiencies and cost saving for the organisation the contract to organise the national office secretariat was changed from Lions Australia to Apex Queensland Youth Camps Ltd. The contract was renewed in October 2016 .

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Woods Financial Services Pty Ltd

Accountants – Business Advisors – Registered Company Auditors

Graham Woods
Director
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Email graham@woodsfin.com.au
ABN 82 536 557 056

AUDITORS INDEPENDENCE DECLARATION

In accordance with section 60-40 of the Australian Charities and Not-for-Profit Commission Act 2012 as auditor for Apex Clubs of Australia Inc. for the year ended 30 June 2018, I declare that, to the best of my knowledge and belief, there have been no contraventions of;

- The auditor independence requirements of the Australian Charities and Not-for-Profit Commission Act 2012 in relation to the audit; and
- Any applicable code of professional conduct in relation to the audit.

Yours faithfully,



Graham Woods

Registered Company Auditor

30th September 2018

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Woods Financial Services Pty Ltd

Accountants – Business Advisors – Registered Company Auditors

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Director
145 Tourist Road
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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ASSOCIATION OF APEX CLUBS OF AUSTRALIA INC ABN: 52 057 197 350

Report on the Audit of the Financial Report

I have audited the financial report of the Association of Apex Clubs in Australia Inc. ("the registered entity") which comprises the statements of profit or loss and other comprehensive income for the year ended 30 June 2018, statement of assets and liabilities as at that date and the statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information and the responsible entities' declaration.

Opinion

In my opinion the financial report of the Association of Apex Clubs in Australia Inc. is in accordance with Div 60 of the Australian Charities and Not-for-profits Commission Act 2012, including:

- (i) giving a true and fair view of the registered entity's financial position as at 30 June 2018 and of its performance for the year ended on that date; and
- (ii) complying with Australian Accounting Standards and Div 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

Basis for Opinion

I have conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further discussed in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the registered entity in accordance with the auditor independence requirements of the ACNC Act and, the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit

Information Other than the Financial Report and the Auditor's Report Thereon

The Board is responsible for the other information. The other information comprises the information included in the registered entity's annual report for the year ended 30 June 2018 but does not include the financial report or the auditor's report. My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. In connection with my audit of the financial report, my responsibility is to read the other information, and in doing so, consider whether the other information is materially inconsistent with the financial report or my knowledge or otherwise appears to be materially misstated. If, based on the work that I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Board's Responsibility for the Financial Report

The Board of the registered entity is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Australian Charities and Not-for-profits Commission Act 2012 and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether

In preparing the financial report the Board is responsible for assessing the registered entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the registered entity or cease operations, or have no realistic alternative but to do so.

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Auditor's Responsibilities for the Audit of the Financial Report

My objective is to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an audit report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement where it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Accounting Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosure, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence of the entity or business activities to express an opinion on the financial report. I am responsible for the direction, supervision and performance of the audit. I remain solely responsible for my audit opinion.


I communicate with the directors regarding, among other things, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Emphasis of Matter

Without modifying my opinion, I draw attention to the following:

Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the association's financial reporting responsibilities under the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose.

Name of Firm: Woods Financial Services

Name of Director:  Graham Woods

Address: 145 Tourist Road, Rangeville QLD 4350

Dated this 3rd day of October 2018.