



Apex Australia National Convention / AGM 2019 Minutes



Hosted by
Apex Club of Kadina, SA

2019 AGM/ NATIONAL CONVENTION MINUTES

Business Session

1.0 Welcome

- 1.1 **Convention Officially Opened:** Incoming National President Michael Godfrey officially opened the Convention and welcomed the attendees.
- 1.2 **One Minute Silence:** Incoming National President Michael Godfrey lead a minute's silence to remember those Apexians who have passed away during the past year.
- 1.3 **Ideals of the Association of Apex Clubs of Australia:** led by Liam Scott.
- 1.4 **Charge to the Delegates:** Outgoing National President Neal Molineaux welcomed the delegates and reminded them of their responsibilities on the floor, and proposed a toast to the delegates.

2.0 Roll Call

2.1 Attendees

National Board Elected Directors

Michael Godfrey	National President Elect and Apex Global Vice Chairperson
Bethany Paterson	National Secretary and Communications
Jared King	National Treasurer
Adam Stewart	National Regional Communicator Coordinator
Neal Molineaux	IPNP and International Relations
Leon Budden	Database

National Board Managers

Liam Scott	Legal and Compliance Manager and Company Secretary
Brendan Hardy	Awards and Grants Manager
Craig Martin	Bursary Manager

Regional Communicators

John Davis	Region 1 QLD
Tara Spotswood	Region 2 QLD
Gavin Mingay	Region 3 QLD
Will Anscombe	Region 4 QLD/NSW
Geoff Harris	Region 5 NSW
Luke Corkett	Region 6 NSW
Ben Van Hooydonk	Region 7&8 VIC
Michael White	Region 9 VIC
Kevin Van Helfteren	Region 10 TAS
Tara Spotswood	Region 11 SA *
Daniel Lascelles	Region 12 SA
Brian Morris	Region 13 WA
Emma Jackson	Region 14 WA

*Tara has agreed to take on an additional region as a non-resident RC

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Clubs Present/represented:

54 clubs present out of 99 eligible clubs.

Delegate	Club	Proxy
	Albury	Luke Corkett
Elise Malberg	Bairnsdale	
Ben Curnow	Beaufort	
Geoff Harris	Berowra	
Jamie Vincent	Blacktown	
	Braidwood	Geoff Harris
	Brisbane City	Will Anscombe
Will Anscombe	Brisbane Valley	
Tara Spotswood	Bundaberg	
Brian Morris	Bunbury	
	Busselton	Brian Morris
	Central Australia	Daniel Lascelles
Moses Abraham	Chinchilla	
	Clare and District	Daniel Lascelles
	Corowa	Luke Corkett
	Corrigin	Emma Jackson
	Crystal Brook	Daniel Lascelles
Dean Long	Dalby	
Kaden Gillies	Deloraine	
Kaden Bryant	Fraser Coast	
Leon Budden	Gawler	
Emma Jackson	Geraldton	
David Sloss	Goondiwindi	
Katey Faucett	Gympie	
	Herbert River	John Davis
	Hoppers Crossing	Michael Godfrey
	Horsham	Adam Stewart
	Inverell	Gavin Mingay
	Jamestown	Daniel Lascelles
Ben Graefe	Kadina	
	Karratha	Emma Jackson
	Kimba	Daniel Lascelles
	Latrobe	Kevin van Helfteren
	Loxton	Tara Spotswood
	Maitland SA	Daniel Lascelles
	Manjimup	Brian Morris
	Milton Ulladulla	Geoff Harris
John Davies	Mount Isa	
	Murgon	Tara Spotswood
	Muswellbrook	Geoff Harris
	Port Augusta	Daniel Lascelles
	Roma	Tyson Campbell
	Rutherglen	Luke Corkett
Nial Keane	South Wagga	
	Southport	William Anscombe
	Tara	Gavin Mingay
Gavin Mingay	Toowoomba	
	Townsville	
Ben Van Hooydonk	Traralgon	John Davis

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Ulverstone
Waikerie
Wauchope
Whyalla
Wodonga
Wongan Hills

Kevin Van Helfteren
Tara Spotswood
Geoff Harris
Daniel Lascelles
Luke Corkett
Mel Godfrey

2.2 Proxies

2.3 Guests

Guests

Anumul Haque	Bangladesh International Relations Director
John Strachan	Prostate Foundation of Australia
Neil Sawley	Life member, past State President & National Secretary
Dale Sawley	Kadina
Melinda Godfrey	Past Victoria State President, Life Member
Ian Curren	Life Member Barossa
Danny Davidson	Apex Camps
Tomas Guerin	Apex Camps
Lynne Mason	Chinchilla
Roy Woods	Chinchilla
Ross Cardillo	Chinchilla
Philippa Lally	Chinchilla
Brendan O'Kelly	Bairnsdale
Kassie O'Kelly	Bairnsdale
Jack Burke	Gympie
Alice Richardson	Guest

2.4 Apologies

Rowan Ramsey MP, Bryan Whitehorn, Mat O'Donnell, Mark Ballin, Mark O'Donnell.

3.0 Appointments

- 3.1 Sergeant at Arms – Ian Curren and Brendan Hardy.
- 3.2 Scrutineers – Ian Curren and Brendan Hardy.
- 3.3 Appointment of Time Keeper – Ian Curren

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4.0 Announcements

4.1 Fixation of Time Limits

Motion 1A:

“THAT the following time limits be used during the AGM:

- ***4 mins speakers for a motion***
- ***3 mins speakers against the motion***
- ***2 mins for a right of reply.”***

Moved: National Board

Seconded: Blacktown

Vote: Carried

4.2 Motion to confirm proxies:

Motion 1B:

THAT the received proxy forms be accepted for the AGM”

Moved: National Board

Seconded: Dalby

Vote: Carried

5.0 Previous Minutes

5.1 Confirmation of the Minutes from the 2018 National Convention hosted by the Apex Club of South Wagga, NSW.

Motion 2:

“THAT the minutes of the 2018 Apex Australia National AGM be accepted as true and correct.”

Moved: National Board

Seconded: Berowra

Vote: Carried

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- 5.2 Matters Arising from the previous minutes:
The National Board clarified the position regarding the 2017/2018 audit regarding the issue with our asset balances and that an amended audit is on the website.

Business Session

6.0 **Reports**

- 6.1 Presentation of 2018/2019 Apex National Accounts - David Sloss
- 6.2 Immediate Past National President Report 2018/2019 – Neal Molineaux
- 6.3 2019/2020 National President Report – Michael Godfrey
- 6.4 2019/2020 Budget – Jared King

7.0 **Agenda Items/Motions**

- 7.1 Motion: To endorse the National Executive and Board.

Motion 3A:

“THAT the election of the following directors of the Association of Apex Clubs of Australia Ltd (acting as the 2019/2020 Apex Australia National Board) be endorsed”:

Secretary/Communications - Bethany Paterson

Treasurer – Jared King

RC Coordinator – Adam Stewart

International Relations – Neal Molineaux

Database – Leon Budden

Moved: National Board

Seconded: Kadina

Vote: Carried

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Motion: Endorse the appointment of the National President.

Motion 3B:

“THAT Michael Godfrey be confirmed as a Director of The Association of Apex Clubs of Apex Australia Ltd and endorsed as the 2019/2020 Apex Australia National President.”

Moved: National Board

Seconded: Traralgon

Vote: **Carried**

Motion: to Thank the Immediate Past National President.

Motion 3C:

“THAT the Apex Clubs of Australia formally thank the 2018/2019 Apex Australia National President Neal Molineaux.”

Moved: Goodiwindi

Seconded: Geraldton

Vote: **Carried**

- 7.2 Presentation of the Apex Australia National Accounts by David Sloss.
Motion: to accept 2018/2019 Apex Australia Accounts

Motion 4:

“THAT the 2018/2019 Apex Australia accounts be accepted as tabled at the AGM and as displayed on the Apex Australia website.”

Moved: National Board

Seconded: Roma

Vote: **Carried**

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7.3 Motion: 2019/2020 Apex Australia National Budget

Motion 5:

“THAT the 2019/2020 Apex Association Budget be accepted as tabled at the AGM.”

Moved: National Board

Seconded: Braidwood

Vote: **Carried**

7.4 Motion – 2019/2020 Apex Australia Association Project '20 for 20' campaign: deferred until later in the agenda.

7.5 Motion – 2019/2020 Apex Australia Association Project Lifeline Trivia Nights

Motion 6A:

“THAT the Apex Clubs of Australia implement a national service project to support Lifeline Australia as the National Project from 2019- 2020 by way of a trivia night which not only raises money for the cause, but also brings the community together for a social event.”

Moved: Bairnsdale

Seconded: Traralgon

Vote: **Carried as amended below**

Amendment:

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Motion 6B:

That the wording of the motion be amended as follows:

“THAT the Apex Clubs of Australia implement a national service project to support Lifeline Australia as the National Project from 2019- 2020, ~~by way of~~ such as a trivia night which not only raises money for the cause, but also brings the community together for a social event.”

Moved: Berowra

Seconded: Dalby

Vote: Carried

Motion 6B, the amendment being carried, Motion 6A was then put to the vote and unanimously carried by the delegates.

Late agenda item: 20 for 20 campaign.

Motion 6C:

“THAT the Apex Australia National Board form a membership and recruitment sub-committee to implement a ‘20 for 20’ Campaign, to urgently address and improve Apex membership and recruitment processes. That sub-committee is to challenge every Apex Club in Australia to increase their club membership by 20% by the 2020 National Convention. That the sub-committee be formed by three members of the National Board and all Regional Communicators”.

Moved: National Board

Seconded: Gympie

Vote: Carried

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8.0 Presentations

- 8.1 **Prostate Cancer Foundation** – John Strachan (State Manger VIC/TAS)
- 8.2 **Apex Foundation** – Jamie Vincent
- 8.3 **Apex Magic Castle National Project** – Jamie Vincent
- 8.4 **Apex Camps** – Danny Davidson and Tomas Guerin
- 8.5 **Bursary Update/Overseas Work Party** – Craig Martin
- 8.6 **2020 National Convention** – Brendan Hardy
- 8.7 **Walk Around Australia Presentation** – Gerry Greenway

9.0 National Awards

The following awards were presented on the convention floor:

Apex Australia Newsletter Award:	Toowoomba
Apex Australia Publicity Award:	Bunbury/Koombana
Apex Australia Convention/AGM Travel Award:	Chinchilla
Apex Australia Service Project Award:	Dalby
Apex Australia International Service Award:	Busselton
Apex Australia Citizenship Initiative Award:	Kadina
Apex Australia Public Speaking Award:	Emma Jackson
Apex Australia International Convention Attendance:	Region 3
The Golden Stirrer:	Elise Malberg

The following awards were presented at the Gala Dinner:

Senior Service Apexian Awards: 22 years:	Mathew Dyett, Maitland Niall Keane, South Wagga Neal Molineaux, South Wagga Scott Bredin, South Wagga Steven Dalgliesh, Jerilderie
Apex Australia RC of the Year:	Tara Spotswood and Geoff Harris
Apex Australia Club of the Year:	Bunbury /Koombana
Apex Australia Best First Year Apexian:	Jacob Venning
Apex Australia Young Apexian of the Year:	Jordan Martin
Apex Australia Apexian of the Year:	Adam Stewart

10.0 Fines Session

10.1 Fines Session

Fines money: \$119.15 cash + \$18 square reader: \$137.15

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10.2 Motion for Donation of Fines Money

Motion 7:

“THAT the fines money be donated to the Apex Copper Coast Retreats.”

Moved: Kadina

Seconded: Mount Isa

Vote: **Carried**

11.0 Meeting Closure

- 11.1 Closure and Charge to Delegates: PNP Neal Molineaux delivered the charge to delegates and Chairperson/NP Michael Godfrey thanked the delegates for their efforts and closed the AGM/Convention.

AGM Closed at 1:30 pm

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**ASSOCIATION OF APEX CLUBS OF AUSTRALIA LTD
AND ITS CONTROLLED ENTITIES
Budget for 2019 - 2020 Financial Year
GENERAL ACCOUNT**

		2019-2020 Budget \$
INCOME		
1	Interest Received	200
2	AGM Registration	0
3	Net Foundation Income	47,000
4	Sundry Income	
5	National Fees (net)	208,000
TOTAL INCOME		255,200
EXPENDITURE		
NATIONAL CONVENTION		
6	Guests/Guest Speakers	2,900
7	Awards & donations	4,500
8	Delegate Registrations	7,920
9	Board Meeting Travel	
10	Venue	
11	Delegate Accommodation	
12	National Convention Travel Fund	5,000
13	Sundry	500
sub total		20,820
NATIONAL BOARD & REGIONAL COMMUNICATORS		
14	Board expenses - other	0
15	Apex Apparel & badges	1,700
16	Board Meeting Travel	20,000
17	Board Meetings- venue and accommodation	4,500
18	Regional Communicator travel, training & accomm	9,000
19	Member Training	1,000
sub total		36,200
ALLOWANCES & REBATES		
20	National President	7,500
21	National board	9,000
22	Regional Communicator Rebate	7,000
sub total		23,500
INTERNATIONAL RELATIONS		
23	Apex Global Meeting	5,000
24	IR - Including future funding for Apex Global	1,000
25	Fourth ideal travellers fund	3,000
sub total		9,000
OTHER EXPENSES		
26	Audit Fees	3,300
27		
28	Bank Charges	900
29	Storage	1,200
30	ASIC Fees	3,000
31	Insurance Premiums	81,000
32	Marketing grants	9,524
33	Marketing & publicity	1,000
34	Membership Database	5,000
35	Apex Supply House (new member kits etc)	5,000
36	Office Expenses - printing, postage, telephone and stationary	5,000
37	Company Secretary	37,080
38	Club Extension Officer	11,000
39	Software	1,000
40	Sundry Expenses	676
41	Website	1,000
sub total		165,680
TOTAL EXPENDITURE		255,200
TOTAL INCOME		255,200
NET SURPLUS (DEFICIT)		0

Club Fee for 2019/20 will be \$1,330 per club plus \$60 per member.

Income Breakdown	
Number of Clubs	100
Members	1250
Per Club needed	\$ 1,330.00
Club income needed	\$ 133,000.00
Per Club actual	\$ 1,330.00
Total club income	\$ 133,000.00
Total Members income	\$ 75,000.00
Per member actual	\$ 60.00
Club/Member income TOTAL	\$ 208,000.00
Income from other sources	\$ 47,200.00
Total Income	\$ 255,200.00

The 2019/20 Apex National Budget has proposed an increase of \$30 per club to \$1330 and an increase of \$5 per member to \$60. Neither of these amounts have changed for a number of years.

The following changes have warranted the increase

- An increase for Insurance of \$11,000 over the last 3 years
- The inclusion of a 'Club Extension Officer' based at National office (\$11,000)
 - used to support new, existing and struggling clubs
 - contacting new members to touch base
 - Supporting the chartering of new clubs
 - Continues to put us well below the cost of Administration of Apex National in previous years.
- Other financial increases include ASIC fees (\$300 increase) and Board meeting travel costs (\$7500 due to increased distances).

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Association of Apex Clubs of Australia Income & Expense Report (Gross) July 2018 through June 2019

Accrual Basis

	Jul 18 - Jun 19
Ordinary Income/Expense	
Income	
Income	
01 Interest Received	124.79
03 Foundation Income	39,768.00
04 Sundry Income	4,105.51
05 National Fees	221,198.99
Total Income	265,197.29
Total Income	265,197.29
Expense	
NATIONAL CONVENTION	
07 NC - Awards & Donations	3,786.96
08 NC - Delegate Registration	3,570.00
11 NC - Delegate Accommodation	4,656.00
12 NC - Nat C'tion Travel Fund	1,505.01
Total NATIONAL CONVENTION	13,517.97
NATIONAL BOARD & REGIONAL COMM	
15 Apex Apparel & Badges	2,145.10
16 Board Meeting Travel	19,765.62
17 Board Meetings - Venue & Acc	4,645.43
18 RC Travel, Training & Accom	8,773.23
19 Member Training	1,020.00
Total NATIONAL BOARD & REGIONAL COMM	36,349.38
ALLOWANCES & REBATES	
20 National President	7,500.00
21 National Board	7,500.00
22 Regional Communicator Rebate	713.06
Total ALLOWANCES & REBATES	15,713.06
INTERNATIONAL RELATIONS	
23 Apex Global Meeting	6,659.04
24 IR-Inc Future Fund Apex Glob	1,000.00
Total INTERNATIONAL RELATIONS	7,659.04
OTHER EXPENSES.	
26 Audit Fees	3,000.00
27 AATFA National Final	2,000.00
28 Bank Charges	645.15
29 Storage	1,200.00
30 Regulatory Costs	5,944.00
31 Insurance Premiums	78,394.76
32 Marketing Grants	3,660.00
33 Marketing & Publicity	1,200.00
34 Membership Database	4,951.57
35 Apex Supply House	5,232.60
36 Office Expenses	4,525.50
37 Company Secretary	36,000.00
38 Software	680.00
40 Sundry Expenses	187.85
41 Website	2,301.25
ACI Expenses	2,700.00
Total OTHER EXPENSES.	152,622.68
Total Expense	225,862.13
Net Ordinary Income	39,335.16
Net Income	39,335.16

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Association of Apex Clubs of Australia Income & Expense - Budget vs. Actual July 2018 through June 2019

Accrual Basis

	Jul 18 - Jun 19	Budget
Ordinary Income/Expense		
Income		
Income		
01 Interest Received	124.79	200.00
02 AGM Registration	0.00	0.00
03 Foundation Income	39,768.00	45,000.00
04 Sundry Income	4,105.51	0.00
05 National Fees	221,198.99	198,750.00
Total Income	<u>265,197.29</u>	<u>243,950.00</u>
Total Income	265,197.29	243,950.00
Expense		
NATIONAL CONVENTION		
06 NC - Guests/ Guest Speakers	0.00	1,000.00
07 NC - Awards & Donations	3,786.96	6,500.00
08 NC - Delegate Registration	3,570.00	7,000.00
09 NC - Board Meeting Travel	0.00	0.00
10 NC - Venue	0.00	0.00
11 NC - Delegate Accommodation	4,656.00	0.00
12 NC - Nat C'tion Travel Fund	1,505.01	5,000.00
13 NC - Sundry	0.00	500.00
Total NATIONAL CONVENTION	<u>13,517.97</u>	<u>20,000.00</u>
NATIONAL BOARD & REGIONAL COMM		
14 Board Expenses - other	0.00	0.00
15 Apex Apparel & Badges	2,145.10	1,750.00
16 Board Meeting Travel	19,765.62	12,500.00
17 Board Meetings - Venue & Acc	4,645.43	6,500.00
18 RC Travel, Training & Accom	8,773.23	10,300.00
19 Member Training	1,020.00	3,000.00
Total NATIONAL BOARD & REGIONAL COMM	<u>36,349.38</u>	<u>34,050.00</u>
ALLOWANCES & REBATES		
20 National President	7,500.00	7,500.00
21 National Board	7,500.00	9,000.00
22 Regional Communicator Rebate	713.06	6,500.00
Total ALLOWANCES & REBATES	<u>15,713.06</u>	<u>23,000.00</u>
INTERNATIONAL RELATIONS		
23 Apex Global Meeting	6,659.04	5,000.00
24 IR-Inc Future Fund Apex Glob	1,000.00	1,000.00
25 Fourth Ideal Travellers Fund	0.00	3,000.00
Total INTERNATIONAL RELATIONS	<u>7,659.04</u>	<u>9,000.00</u>
OTHER EXPENSES.		
26 Audit Fees	3,000.00	6,600.00
27 AATFA National Final	2,000.00	2,000.00
28 Bank Charges	645.15	900.00
29 Storage	1,200.00	1,200.00
30 Regulatory Costs	5,944.00	2,700.00
31 Insurance Premiums	78,394.76	75,000.00
32 Marketing Grants	3,660.00	9,700.00
33 Marketing & Publicity	1,200.00	1,000.00
34 Membership Database	4,951.57	5,000.00
35 Apex Supply House	5,232.60	6,000.00
36 Office Expenses	4,525.50	7,000.00
37 Company Secretary	36,000.00	36,000.00
38 Software	680.00	2,000.00
40 Sundry Expenses	187.85	800.00
41 Website	2,301.25	2,000.00
ACI Expenses	2,700.00	
Total OTHER EXPENSES.	<u>152,622.68</u>	<u>157,900.00</u>
Total Expense	<u>225,862.13</u>	<u>243,950.00</u>
Net Ordinary Income	<u>39,335.16</u>	<u>0.00</u>
Net Income	<u><u>39,335.16</u></u>	<u><u>0.00</u></u>